

EASTERN HIGH SCHOOL STUDENT HANDBOOK 2019-20

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EAST WASHINGTON SCHOOL CORPORATION CALENDAR
 2019-20

August 7	First Day for Students
September 2	Labor Day-No School
October 4	End of First Quarter
October 7-11	Fall Break
October 14	2nd Quarter Begins
October 17	Parent Conferences - Teacher Work Day - No Students

November 27-29	Thanksgiving Break
December 21	End of 2nd Quarter
December 23-January 3	Winter Break
January 6	3 rd Quarter Begins
February 14	No School
February 17	President's Day(No School)
March 13	End of Third Quarter
March 16	4th Quarter Begins
March 23- March 27	Spring Break
May 21	Last Student Day**
	End of 4th Quarter
May 22	Last Teacher Day

**Students are required to attend 180 school days.

WELCOME TO EASTERN HIGH SCHOOL

Dear Parents/Guardians and Students:

Welcome to Eastern High School. The administration and staff are hoping this school year will be successful for you and one of great satisfaction. Our main goal of focus is for each student to achieve at his/her greatest level. With school staff, parents, community, and students working together toward this goal, the results will be well worth the effort.

Please take time to read through this handbook. It is designed to help you understand school policy and procedures. Parents and students will best benefit from reviewing this information together. If you have any questions after reading the handbook, please ask a staff member for an explanation. The planner is designed to help students organize assignments. In addition, it can help parents provide academic help at home. Organization plays a key role in experiencing a successful school year.

We welcome your participation and support during the year and we look forward to celebrating with you the achievements of our students.

Sincerely,

The Eastern High School Administration and Staff

MISSION STATEMENT OF EASTERN HIGH SCHOOL

The mission of Eastern High School is to graduate students with the life skills to become contributing members of a changing society.

VISION OF EASTERN HIGH SCHOOL

Our vision for Eastern High School is to achieve excellence in education.

Expected Results/Indicators of an East Washington Education

1. A mastery of skills necessary to gather and process information and to effectively communicate information and ideas.
 - a. The graduate utilizes knowledge acquired to speak and write fluently.
 - b. The graduate reads and comprehends information effectively.
 - c. The graduate actively listens and responds appropriately.
 - d. The graduate demonstrates a practical knowledge of technology tools to communicate.
 - e. The graduate displays a practical knowledge and responsible use of technology.
2. The ability to acquire and apply content of core subjects (math, science, language arts, and social studies) as a vehicle for development of the creative and critical thinking necessary for making informed decisions and for continued learning.
 - a. The graduate uses research and critical thinking to solve problems in a variety of contexts to make informed decisions.
 - b. The graduate applies mathematical principles and operations in a variety of problem solving situations.
 - c. The graduate applies skills to analyze problems and offer solutions.
 - d. The graduate reads and evaluates written information.
 - e. The graduate displays creativity in various settings.
3. Knowledge of their own and other cultures needed for them to become involved and responsible citizens of their community, state, and world.
 - a. The graduate uses knowledge of the past to analyze the present and anticipate the future.

- b. The graduate demonstrates an understanding, appreciation, and respect for all cultures.
- c. The graduate exhibits an understanding for the operations and relationships of local, state, and national government.

A graduate will have had opportunities to:

4. Develop values that are expected in society and the workplace, i.e.: honesty, dependability, healthy behaviors, responsibility, cooperation, courtesy, and the desire to learn.

- a. The graduate interacts well and works cooperatively with others.
 - b. The graduate exhibits ethical conduct.
 - c. The graduate creates and follows a plan for good physical and mental health.
5. Develop an awareness, knowledge and appreciation of the fine arts.
- a. The graduate displays an appreciation for aesthetics and the fine arts.
 - b. The graduate participates in the visual, musical, practical, vocational, or other fine arts.

6. Possess the skills necessary to be successful in life and to function as lifelong learners.

- a. The graduate investigates career opportunities.
- b. The graduate demonstrates the ability to be involved in the community and environmental affairs.
- c. The graduate uses and displays an understanding of economics applied to everyday living.
- d. The graduate demonstrates the ability to adapt and be flexible in the changing world.
- e. The graduate participates in school, community, and cultural programs to improve the quality of life.
- f. The graduate maintains an interest in a wide variety of areas including academics, athletics, fine arts, practical arts, and service programs.

BUILDING SAFETY AND SECURITY

We enjoy visitors coming to our buildings and welcome them, but in keeping with the times, we must constantly consider student/staff safety. There are several ways we strive to keep everyone safe at all times when on campus. One way we will increase the realm of student safety will be that visitors will be asked to check in each time he/she comes to our building and wishes to see or interact with students. There is a red Kiosk in each building foyer where visitors will be asked to supply his/her driver's license or I.D. The license/I.D. will be scanned into the system, and a check will be run through the National Sex Offender database system to identify those that may not be

allowed to interact with students in a school setting. If the visitor is approved, he/she will receive a printed badge and designated on it will be the purpose for the visit. If there is ever a problem with someone's identifying credentials, he/she will be asked to talk with the secretary or building principal to resolve the issue. We will also continue asking parents/visitors to fill out the limited criminal background check form to ensure all guests meet the guidelines of the corporation safety plan.

- Staff members are expected to question people in the building whom they do not recognize and who are not wearing a building pass and to question people who are "hanging around" the building after hours.
- Students and staff are expected to immediately report to a teacher or administrator any suspicious behavior or situation that makes them uncomfortable.
- During the school hours of 8:10 AM-3:00 PM, all visitors are to enter the high school through entrance door # 1 and report to the main office. During school hours, visitors will not be granted into the building until they have been buzzed into the main office and entry has been cleared by office staff.

INDOOR AIR QUALITY

In accordance with the Indoor Air Quality (IAQ) Law(2010) and IAQ Rule(2011), any indoor air quality concerns will be addressed by Assistant Principal, Bob Bennett. You may contact him at (812)967-3931.

ELECTRONIC DEVICE POLICY (Cell Phones/Mobile Communication)

Students may use cell phones and mobile communication devices before school, after school, and during lunch (in the cafeteria). This also includes headphones/earbuds. During school hours cell phones and mobile communication devices should be powered completely off (i.e. not just placed on vibrate or silent mode) and concealed/secured in hall lockers (but not locker room lockers) or vehicles. No student shall use a cell phone or mobile communication device to violate any conduct or bullying policy and/or computer usage agreements. Examples of unacceptable usage may include but are not limited to: in restrooms or locker rooms, in hallways during class time, cheating, cyberbullying, sexting, and/or taking pictures or videos. Contents of cell phones and/or mobile communication devices may be reviewed and searched if there exists a reasonable suspicion that it may have been used to violate any school policy. Students bringing cell phones or other mobile communication devices to school do so at their own risk. The school will not be held responsible if a device is lost, stolen, or misplaced.

DIPLOMA REQUIREMENTS FOR CORE 40

English/Language Arts	8 credits Including a balance of literature, composition and speech.
Mathematics	6 credits (in grades 9-12) 2 credits: Algebra I 2 credits: Geometry 2 credits: Algebra II Or complete Integrated Math I, II, and III for 6 credits. Students must take a math or quantitative reasoning course each year in high school.
Science	6 credits 2 credits: Biology I 2 credits: Chemistry I or Physics I or Integrated Chemistry-Physics 2 credits: any Core 40 science course
Social Studies	6 credits 2 credits: U.S. History 1 credit: U.S. Government 1 credit: Economics 2 credits: World History/Civilization or Geography/History of the World
Directed Electives	5 credits World Languages Fine Arts Career and Technical Education
Physical Education	2 credits
Health and Wellness	1 credit
Electives*	6 credits (College and Career Pathway courses recommended)

CORE 40 WITH ACADEMIC HONORS DIPLOMA

- Complete all requirements for Core 40.
- Earn 2 additional Core 40 math credits.
- Earn 6-8 Core 40 world language credits
(6 credits in one language or 4 credits each in two languages).
- Earn 2 Core 40 fine arts credits.
- Earn a grade of a “C” or better in courses that will count toward the diploma.
- Have a grade point average of a “B” or better.
- Complete one of the following:

U.S. History (2 credits), Government (1 credit), 1 other credit	
Health and Wellness	1 credit
Physical Education	2 credits
College and Career Pathway Courses*	6 credits
Flex Credit*	5 credits
Electives*	6 credits
*See Curriculum Guide for additional information	
TOTALS	40 CREDITS

GRADES

The primary reason for grading is to report a student's progress to his/her parents. Because of the make-up and requirements of the different subject areas, each teacher determines the goals, objectives, and course of study. Each teacher will be directly responsible for the evaluation of each student's progress. Each teacher will explain to the students the grading procedures and requirements for each class.

Definition of Letter Grades:

- A = Excellent understanding of concept
- B = Good understanding of concept
- C = Fair-basic understanding of concept
- D = Poor or meets minimum requirements
- F = Failure to meet minimum requirements
- I = Incomplete (Failure to complete all assignments)*
- W = Withdrawn from the course

*I = At the option of the teacher, an incomplete grade may be changed to a zero for the assignment or an F for the semester if not made up by the end of the grading period it was assigned. It is the student's responsibility to know his/her teacher's grading policy.

Exceptions to this policy must be approved by administration prior to the end of the grading period.

Grades will be given at the end of each nine week period. A semester examination covering all course work will be given at the end of the semester in all classes.

Semester grades will be calculated based on 40% for the first nine weeks, 40% for the second nine weeks, and 20 % for the final exam.

Semester grades will be calculated using these point values:

WEIGHTED GRADES

Beginning with the Class of 2017, GPA and rank will be figured on a weighted scale. Grades are weighted according to academic rigor. All Honors, Dual Credit/College Credit, and AP courses offered at Eastern High School will be weighted with the following scale:

Letter Grade Regular Courses AP Courses	Regular Courses	Honors Courses	Dual Credit/College Credit
A+	4.0	5.0	6.0
A	4.0	5.0	6.0
A-	3.7	4.7	5.7
B+	3.3	4.3	5.3
B	3.0	4.0	5.0
B-	2.7	3.7	4.7
C+	2.3	3.3	4.3
C	2.0	3.0	4.0
C-	1.7	2.7	3.7
D+	1.3	2.3	3.3
D	1.0	2.0	3.0
D-	0.7	1.7	2.7
F	0.0	0.0	0.0

WEIGHTED COURSES

College Credit:

US History (Vincennes HIST 139/HIST 140)

Advanced Science, Chemistry I (Indiana C101/C121)
Advanced Life Science, Plant and Soil (Purdue BTNY 210)
Natural Resources Management (Ivy Tech AGRI 115)
Survey of Horticulture (Ivy Tech AGRI 116)
English 12 (Vincennes ENGL 101, LITR 100)
US Government (Vincennes POLS 111)
Economics (Vincennes ECON 202)
Spanish III (Ivy Tech SPN 101, SPN 102)
Spanish IV (Ivy Tech SPN 201, SPN 202)
Advanced Business, Accounting (Vincennes ACCT 100)
Advanced Business, Principles of Marketing (Ivy Tech MKTG 101)
Advanced Science, Biology II (INDIANA BIOL L122)
Pre-Calculus/Trigonometry (Ivy Tech MATH 136, MATH 137)
Finite Math (Ivy Tech MATH 135)
Calculus (Ivy Tech MATH 211)
Landscape Management(LAND 103 IVY TECH)
Food Science(AGRI 104 IVY TECH)
Animal Science(AGRI 103 IVY TECH)
Agribusiness Management(AGRI 102 IVY TECH)

AP:

European History
Studio Art
English Literature and Composition
Environmental Science
Physics I: Algebra-Based

Honors:

English 9
English 10
English 12
Algebra II
Geometry
Biology
Chemistry I
Earth Space
Geography and History of the World
Band

*Additional courses added to this list must be approved by the administration.

EASTERN HIGH SCHOOL COMMON GRADING SCALE

A+ = 97 – 100 C+ = 77 - 79

A	=	93 – 96	C	=	73 - 76
A-	=	90 – 92	C-	=	70 - 72
B+	=	87 – 89	D+	=	67 - 69
B	=	83 – 86	D	=	63 - 66
B-	=	80 – 82	D-	=	60 - 62
F	=	59<			

HOMEWORK

As a valid educational tool, homework should be assigned with clear direction and its product carefully evaluated. Homework should help develop the student’s sense of responsibility by providing an opportunity for the exercise of independent work and judgment.

FINAL EXAM EXEMPTION

Any student will be exempt from taking semester final exams in any subject where all of the following apply:

The student has missed no more than 3 days from the class (includes EA and UA).

The student has no more than three unexcused tardies to that class.

The student has no out-of-school suspensions.

The student has at least an A- for the semester average in that class.

The student cannot have more than a day of ISS assigned by the administration.

The student has a right to take semester examinations even though he/she qualifies for the exemption.

EARLY GRADUATION OPTION

Graduation after completion of six or seven semesters is permitted. In order to graduate after six or seven semesters, a student must meet ALL state and local graduation requirements, including the Graduation Examination requirements.

Any student graduating after six or seven semesters does forfeit the privilege to participate in athletics and all other extra-curricular activities upon early graduation. The student also forfeits the opportunity to receive some awards, such as honor pins and perfect attendance awards and possible scholarship opportunities.

Seven Semester Graduates(Seniors)

A seven semester graduate (Senior) may participate in the following:

- Commencement
- Awards Day Program
- Prom
- Signing of Senior Shirt
- Senior Section of Yearbook
- Senior Edition of Newspaper and Senior Wills
- Senior Athletic Night (Fall Sports Only)
- Graduation Cookout/Field Day

- Senior Trip

Six Semester Graduates (Juniors)

A six semester graduate (Junior) may participate in the following:

- Commencement
- Awards Day Program
- Prom
- Graduation Cookout/Field Day

*If additional senior activities or events are established, the high school principal will determine the participation status for six or seven semester graduates.

INDIANA'S STATE ASSESSMENT REQUIREMENT

Indiana's ISTEP+ state assessment graduation requirement can be met in three ways:

1. Pass the English 10 and Algebra I (ECA's)
2. Fulfill the requirements of the Evidence-based waiver:
 - Take the ISTEP+ assessment (ECA's) at least one time each year.
 - Complete any extra help sessions offered each year by your school to prepare for the ISTEP+ assessment retests.
 - Maintain a school attendance rate of 95 percent or better over the course of your high school experience (excused absences are not counted against your attendance rate).
 - Have a "C" average, over the course of your high school career, in the courses required for graduation (a total of 34 credits – see attached list).
 - Satisfy local graduation requirements.
 - Get a written recommendation from the teacher(s) in the subject area(s) not passed, as well as one from the school principal, and show proof that the academic standards have been met, whether through other tests or classroom work.

CREDITS AND COURSES THAT COUNT FOR THE EVIDENCE-BASED AND WORK-READINESS WAIVERS

The “courses required for graduation” in computing the “C” average for the “evidence-based” and “work-readiness” waivers include the following 34 credits:

- (1) Language arts - 8 credits
- (2) Social studies - 4 credits (Must include 2 credits in US History, 1 credit in US Government and 1 credit in “another social studies course, Global Economics or Consumer Economics”)
- (3) Mathematics - 4 credits (Must include 2 credits in Algebra I or Integrated Mathematics I and 2 additional mathematics credits. All 4 credits must be earned after the student enters high school.)
- (4) Science - 4 credits (Must include 2 credits in Biology and credits from at least one additional science category - Physical or Earth/Space Science)

- (5) Health and Wellness - 1 credit
- (6) Physical Education I & II - 2 credits
- (7) Career-academic sequence - 6 credits
- (8) Flex credits - 5 credit

INDIANA GRADUATION PATHWAYS

The path to graduation is not one-size-fits-all. Indiana provides many pathways for students to earn a high school diploma.

OVERVIEW

Students starting with the Class of 2023 must meet all of the following:

- | | | |
|------------|--|--|
| 1. Credits | 2. Learn and Demonstrate
Employability Skills | 3. Postsecondary-Ready
Competencies |
|------------|--|--|

DIPLOMA REQUIREMENTS

1. Credits - Earn credits toward a diploma with designation.

- Core 40 -- minimum 40 credits
- Academic Honors - minimum 47 credits
- Technical Honors - minimum 47 credits
- General

2. Learn and Demonstrate Employability Skills

* Students must complete one of the following:

Project-Based Experience: Allows students to gain knowledge and skills by working for an extended period of time to investigate and respond to an authentic, engaging, and complex question.

Service-Based Experience: Integrates academic study with service experience, reflects larger social, economic, and societal issues, and collaborative efforts between students, schools, and community partners.

Work-Based Experience: Activities that occur in a workplace while developing the student's skills, knowledge, and readiness for work.

*Produce defined outcome(s) based on experience.

Defined Outcome Options: Videos, papers, resume, dual credit, certifications, portfolio, projects, slideshows, presentation, five year goal plan, reflection of experience, letters of recommendation, letter of employment verification, postsecondary-related experiences, co-curricular participation, extra-curricular participation, locally defined outcomes.

3. Postsecondary-Ready Competencies

Meet at least one of these competencies:

- Honors Diploma - academic or technical
- SAT - reading/writing = 480, math = 530
- ACT - english = 18, reading = 22, science = 23 (2 out of 4 needed with at least one in English/Reading and one in Math/Science)
- ASVAB - minimum of 31
- Industry Certification - certification from approved DWD list
- Apprenticeship - federally recognized
- CTE Concentrator - C average or higher in at least 2 advanced HS courses in a state-approved CTE Pathway
- AP/IB/Dual Credit/Cambridge International/CLEP - C average or higher in 3 courses(1 of the 3 courses must be in core content area or all three must be part of a CTE pathway)
- Locally Created Pathway - approved by SBOE
- Waiver - see listed web link(<https://www.doe.in.gov/graduation-pathways>)

ISTEP+

The Grade 10 ISTEP+ test replaces the End of Course Assessments(ECA's) in Algebra I and English 10 as the assessment used for the accountability in high school English/Language Arts and Mathematics. The purpose of the Indiana Statewide Testing for Educational Progress Plus(ISTEP+) Grade 10 Program is to measure student achievement in the subject areas of English/Language Arts, Mathematics, and Science. In particular, ISTEP+ reports student achievement levels according to the Indiana Academic Standards that were adopted by the Indiana State Board of Education. An Applied Skills (open-ended) Assessment (Part 1) and a Multiple-Choice and Technology-Enhanced item Assessment (Part 2), which are required components of the ISTEP+ program, are used to measure these standards.

HONOR ROLL

A student must be earning at least five (5) credits to be eligible for Honor Roll and for Honor Awards.

A-Honor Roll- Students must have an A in all subjects.

A/B-Honor Roll - Students must have at least one A and the rest B grades in every subject.

ACADEMIC HONOR PINS

These awards will be given each year at the Awards Day program in May to students who meet the following requirements:

1. Carry at least five (5) solid subjects each semester.
2. Is on the first semester A or A/B honor roll and the third grading period A or A-B honor roll.

FOREIGN EXCHANGE STUDENTS

In order for any foreign exchange student to participate in the graduation ceremony, they must complete all requirements set by the Indiana State Board of Education and Eastern High School.

RANKING SYSTEM, VALEDICTORIAN, & SALUTATORIAN

For determining class rank, the EHS weighted scale will be used. At the end of the seven semesters, the student having the highest scholastic grade average will be valedictorian of the graduating class and the second highest will be salutatorian.

Valedictorian and Salutatorian will be determined by the calculation of G.P.A. (grade point average) to the one hundredth place.

SUMMA CUM LAUDE, MAGNA CUM LAUDE, CUM LAUDE

A stole will be given to students for achieving Summa Cum Laude, Magna Cum Laude and Cum Laude honors. These honors will be based on an unweighted scale (4.0 scale).

Summa Cum Laude Award: GPA must be 4.0 or higher to receive Summa Cum Laude honors.

Magna Cum Laude Award: GPA must be within the range of 3.75 to 3.99 to receive Magna Cum Laude honors (High A-to A+)

Cum Laude Award: GPA must be within the range of 3.5 to 3.74 to receive Cum Laude honor (High B+ to A-)

ME ACADEMY / PERSONALIZED LEARNING

Eastern High School will be offering personalized learning opportunities for students during the school year. Personalized Learning refers to a diverse variety of learning experiences, instructional approaches, and academic-support strategies that are intended to address the distinct learning needs, interests, or aspirations of individual students. Personalized Learning is generally seen as an alternative to so-called “one-size-fits-all” approaches to schooling in which teachers may, for example, provide all students in a given course with the same type of instruction, the same assignments, and the same assessments with little or no variation or modification from student to student. Personalized learning may also be called student-centered learning, since the general goal is to make individual learning needs the primary consideration in important educational and instructional decisions, rather than what might be preferred, more convenient, or logistically easier for teachers and schools.

Personalized Learning changes the dynamic between the teacher and student. Educators take on new roles as mentors, coaches and facilitators, and power and control shifts to the students. By giving students ownership over their learning and grounding learning in their interests and passions, they feel valued, motivated and in control.

SPECIAL EDUCATION

The Americans with Disabilities Act (A.D.A.) and Section 504 of the Rehabilitation Act prohibit discrimination against persons with a disability in any program receiving Federal financial assistance. This protection applies not just to students, but all individuals who have access to the Corporation's programs and facilities. Students are entitled to a free appropriate public education in the "least restrictive environment." The school provides a variety of special education programs for students identified as having a disability as defined by the Individuals with Disabilities Act (IDEA). Contact the high school if you have any questions concerning this matter.

CREDIT RECOVERY

Students may be allowed to enroll in the Credit Recovery program to obtain credits toward an Eastern High School diploma. Students interested in the program should see a counselor for more information. Student must have the principal's approval.

In order to participate in the Credit Recovery Program:

1. Student must fit AT LEAST ONE of the following at risk criterion:
 - A. Quitting school
 - B. Unable to graduate with class
 - C. Experiencing a hardship situation
2. Parent and Student must meet with the counselor to:
 - A. Review guidelines
 - B. Begin application process
3. Student must be recommended for the program by the principal or designee.

RETAKE A CLASS

Eastern High School acknowledges that at times it may be necessary for a student to retake a class or a student may desire to retake a class. A class may be retaken only if one or more of the following conditions exist:

- * The student received a grade of F in the class.
- * The student received a grade of C- or below and wishes to better master the content.
- * The student received a grade of D+ or below and wishes to meet the grade requirements for an Academics Honor Diploma or Technical Honors Diploma
- * The student has not passed at least one of the end of course exams required for graduation and seeks to become eligible for waiver consideration.

Students wishing to improve their grade on a high school course which was taken in middle school, must retake the class during their freshman year. Eastern High School will implement this procedure beginning with the Class of 2018.

Anytime a student retakes a class, both grades will be displayed on the transcript, but only the higher of the two grades will be applied to the student's cumulative GPA, the total number of credits earned, and class rank.

ALTERNATIVE SCHOOL

The EHS Alternative School provides an option for high school students who are not succeeding in the traditional high school setting. Our mission is to provide a means by which the individual academic, social, and behavioral needs of at-risk students are identified and met. We provide affective and rational means through which each student pursues the goal of successfully returning to the traditional school environment and/or using the program as a stepping stone to successful employment and/or further education upon high school completion. Students may be referred to or mandated to attend an alternative school program or the Credit Recovery program noted above. The Alternative School will be utilized through the discretion of the principal and/or assistant principal only. Students will follow any/all requirements as specified by the school administration.

ACADEMIC HONESTY POLICY

Cheating on tests, homework assignments, projects, etc. may cause a student to receive a zero on the assignment(s) in question. A repeated violation of this policy may result in removal from a class or classes. The student may also receive further disciplinary action.

POST SECONDARY ENROLLMENT PROGRAM

1. Eligible institutions are accredited public and private colleges or universities in Indiana. A student may, upon approval of the school corporation, enroll in courses offered by an eligible institution on a full or part time basis during grade 11, grade 12, or both. The student will be considered enrolled in the school corporation in computing daily membership. Courses for secondary credit must be approved courses listed in 511 IAC6-2-5. If a course has been approved for secondary credit by the school corporation, a student will be entitled to credit toward graduation for each course the student successfully completes. A student may not enroll in a course offered by Eastern High School. The student shall notify the principal of interest in enrolling. The principal or a counselor of the school will meet with the student and parent to discuss the criteria of the program.

Criteria are:

- a. Student must have a cumulative grade average of B = 3.0.
- b. Student must have taken the PSAT and/or SAT.
- c. Total score of 142 on PSAT or 1425 on SAT is required to be considered.

- d. Student should be taking an academic course of study which would include English, Mathematics (Alg., Geom., Adv. Alg.), Science (Biol., Chem., Physics), and Foreign Language.
- e. Student must pay all fees and costs and furnish their own transportation.
- f. Student must enroll for 6 hours of instruction (full schedule of classes) at the high school and/or college.

A student is ineligible to participate if participation would delay the student's progress toward graduation.

Secondary credit will not be given if the student enrolls in a course which is so unlike any of the approved courses listed in 51 IAC6-2-5 (d) that appropriate secondary credit cannot be given.

COLLEGE DAY

A student may attend a total of four college days during the 11th and 12th grades. Athletes may take up to five (5) "NCAA official visits" beginning January 1 of their junior year. Only 1/2 day will be permitted for IUS and Ivy Tech. A college day visit will only be considered an Excused Absence if the following conditions are met:

1. While visiting the college, the student must obtain a signature from the admissions office.
2. When the student returns to Eastern, the student must turn in to the Office the statement signed by the college admissions officer.

CHANGE OF ADDRESS

Students are to inform the high school office immediately regarding moving or change of address. It should be noted that students are expected to reside with their parents or legal guardian. If these persons move from the area served by East Washington School Corporation, these students are expected to make the fact known and withdraw from this school corporation and make the necessary arrangements to have their records transferred to their new school.

SELECTION CRITERIA FOR NATIONAL HONOR SOCIETY CANDIDATES

To be eligible for membership consideration, Eastern High School sophomores or juniors must have a minimum of a 3.8 GPA (using the school's weighted grading scale). Additionally, potential members must meet high standards of leadership, service, and character. Leadership is based in the student's participation in two or more community or school activities, or election to one office. To meet the service requirement, the student must have been active in three or more service projects in the school or community. Service projects done for other school clubs or church projects would qualify. Character is measured in terms of integrity, behavior, ethics, and cooperation with other students and faculty.

VISITORS

Students must not bring students from other schools, friends, or younger brothers and sisters to visit. Only visitors with an educational purpose will be permitted within the school and will be required to wear a visitor's pass.

EASTERN HIGH SCHOOL DUAL CREDIT PROGRAM

Eastern High School offers the following dual credit courses:

US History (3 credits per semester)
Chemistry I (5 credits per year)
Adv. Life Science, Plant and Soil (4 credits per year)
Natural Resources Management (3 credits per year)
Survey of Horticulture (3 credits per year)
English 12 (3 credits per semester)
U.S. Government (3 credits per semester)
Economics (3 credits per semester)
Accounting (3 credits per year)
Principles of Marketing (3 credits per year)
Spanish Level III & IV (4 credits per semester)
Pre-Calculus/Trigonometry (6 credits)
Finite Math (3 credits)
Calculus (3 credits)
Landscape Management (3 credits per year)
Food Science (3 credits per year)
Animal Science (3 credits per year)
Agribusiness Management (3 credits per year)

Prerequisite Testing-The student must take at least one of the following tests, have the minimum score as required by that particular post-secondary institution, and have it scored PRIOR to taking the class at Eastern. *Please check with the Guidance Office for the most up to date information regarding other prerequisite testing requirements pertaining to other Dual Credit programs.

WITHDRAWALS

All students transferring to another school or withdrawing for other reasons should contact the Guidance Office. The student should secure a withdrawal form, have it completed by his/her teachers, and return it to the Guidance Office. Rented books should be returned to each

teacher as the withdrawal form is signed. A parent/guardian should be present to sign the withdrawal form.

LEAVING THE BUILDING

Students shall not leave the building without the permission from the principal, assistant principal, or if ill, the nurse. Their permission will not be granted without parental approval (unless emancipated). Therefore, if parents desire a student excused, they should contact the office in advance by phone (967-3931) or by personal visit. A day of absence does not excuse the student from responsibility for all recitations, tests, or other assignments on the day of his or her return.

ANNOUNCEMENTS

Announcements will be read daily over the intercom during homeroom. They will be distributed to teachers during first period for posting in classrooms.

ARRIVAL AND DISMISSAL FROM CLASSES

The teacher will dismiss you from class at all times. Students leaving one class should proceed immediately to the next class. After the bell rings, you will be considered late and subject to some disciplinary action. It is your responsibility to be to all classes on time.

DROPOUT INTERVIEW

Any student wishing to drop out must receive parental permission and participate with his parent(s) in an exit interview with the principal. If any one of the three parties disagrees, the student remains in school. Note: Students under 18 may lose their driver's license by dropping out of school. Refer to section under loss of driver's license.

a) This section applies to an individual:

(1) who:

(A) attends or last attended a public school;

(B) is at least sixteen (16) years of age but less than eighteen (18) years of age;

and

(C) has not completed the requirements for graduation;

(2) who:

(A) wishes to withdraw from school before graduation;

(B) fails to return at the beginning of a semester; or

(C) stops attending school during a semester; and

(3) who has no record of transfer to another school.

(b) An individual to whom this section applies may withdraw from school only if all of the following conditions are met:

(1) An exit interview is conducted.

- (2) The individual's parent consents to the withdrawal.
- (3) The school principal approves of the withdrawal.
- (4) The withdrawal is due to:

(A) financial hardship and the individual must be employed to support the individual's family or dependent;

(B) illness; or

(C) an order by a court that has jurisdiction over the child.

During the exit interview, the school principal shall provide to the student and the student's parent a copy of statistics compiled by the department concerning the likely consequences of life without a high school diploma. The school principal shall advise the student and the student's parent that the student's withdrawal from school may prevent the student from receiving or result in the revocation of the student's employment certificate and driver's license or learner's permit.

(c) For purposes of this section, the following must be in written form:

(1) An individual's request to withdraw from school.

(2) A parent's consent to a withdrawal.

(3) A principal's consent to a withdrawal.

(d) If the individual's principal does not consent to the individual's withdrawal under this section, the individual's parent may appeal the denial of consent to the governing body of the public school that the individual last attended.

SEXUAL AND OTHER FORMS OF HARASSMENT

In accordance with Board policy, no student or employee shall be subjected to any form of sexual harassment. Sexual harassment is defined as any unwelcome sexual advances, request for sexual favors, or other inappropriate verbal or physical conduct of a sexual nature when made by an employee to student, student to employee, or student to another student. A full description of the corporate policy may be obtained from either the office of the high school principal or the office of the superintendent. Any initial complaint should be registered with the building principal when feasible. It shall be a violation of the policy for any employee of the East Washington School Corporation to discriminate against or harass another employee or student based upon race, sex, age, color, creed, disability, family status, national origin or religion. It shall be a violation of this Policy for any student to discriminate or harass another student or an employee based upon any of the above mentioned protected characteristics.

NON-DISCRIMINATION POLICY

East Washington School Corporation does not discriminate on the basis of the Protected Classes of race, color, national origin, sex, disability, age, religion, military status, genetic information, or any other legally protected category, in its programs and activities, including employment opportunities.

Any concerns with regard to the district's efforts to comply with applicable Federal and State laws and regulations, as required by the Indiana Civil Rights Act (I.C. 22-9.1), Title II of the Americans with Disabilities Act (as amended), Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973(as amended) and the Age Discrimination in Employment Act, including the district's duty to address in a prompt and equitable manner any inquiries or complaint regarding discrimination or denial of equal access may be directed to the attention of the Compliance Officer, Mr. Steve Darnell, Superintendent of Schools, 1050 Eastern School Road, Pekin, IN 47165, telephone (812)967-3926.

SCHOOL PICTURES/DIRECTORY INFORMATION POLICY

East Washington School Corporation is proud of its students and their achievements and may from time to time release "directory information" relating to those achievements to newspapers, magazines, radio, television, colleges, programs, yearbooks, publish on the corporation website, or by other means without parental consent unless the parent(s) or a student who is 18 years of age or older has objected in writing to the release of such information within fifteen (15) days of receiving this handbook. The objection should specify what information should not be disclosed. "Directory Information" means a student's name, photograph/video, date and place of birth, major field of study, participation in officially recognized activities and sports, height and weight if the student is a member of an athletic team, dates of attendance, dates of graduation, or awards received. See Board Policy 8330 for more information.

STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age certain rights with respect to student education records. These rights are:

(1)The right to inspect and review the student's education records within 45 days of the day the school receives a request for access.

(2)The right to request the amendment of the student's education records that the parent of eligible student believes is inaccurate.

(3)The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

4)The right to file a complaint with the U.S. Department of Education concerning alleged failure by East Washington School Corporation to comply with the requirements of FERPA.

School officials have the legal right and obligation to share phone numbers, addresses, and other vital information to outside law enforcement and judicial agencies. These are included but not limited to police, juvenile, judicial, child protective services, and other authorities as needed at their discretion. For further information, please refer to our annual notification of FERPA rights or contact the principal's office at 967-3931.

The School Board provides notice through Policy 7440, Plant Security of the potential use of video surveillance and electronic monitoring in order to protect corporation property, promote security, and protect the health, welfare, and safety of students, staff, and visitors.

PROTECTION OF PUPIL RIGHTS AMENDMENT

PPRA affords parents and students who are over 18 or emancipated certain rights regarding our conduct of surveys, collection of information for marketing purposes, and certain physical exams. These include the right to consent, the right to receive notice and an opportunity to opt out of an activity, and the right to inspect upon request before use of a survey. East Washington School Corporation has adopted policies regarding these rights as well as arrangements to protect student privacy. For further information, please refer to our annual notification of Pupil Rights or contact the principal's office at (812)967-3931.

ATTENDANCE POLICY

Regular attendance is essential for success in school. An absence disrupts the continuity of the instructional process and results in a loss to the students. The educational process requires a continuous sequence of instruction, learning experiences, and classroom activity. The regular contact of students with one another in the classroom and their participation in learning activities under the supervision of the teacher will assist each child in attaining his/her maximum potential.

A parent and student should consider the values, pro and con, before deciding to be absent from school for any reason other than sickness of the student, doctor or dentist appointment, a death in the immediate family or close relative, court appointments (subpoenas), and religious holidays.

It is legitimate and proper for the school to set limits of controllable absences from school beyond which students can be disciplined. It is also reasonable to expect the parents/guardians to work actively to assure that the students are in attendance at school on a daily basis unless an emergency situation or sickness arises.

Extended absences due to a health problem/condition must be coordinated through the guidance office and the administration. Parents are to notify school and work cooperatively in order to assure assignments, class work, and re-entry expectations are met.

Any re-enrolling students that have had previous attendance problems may be asked by the administration for a conference with the student and parent. The student may also be asked to sign a student contract stating that he/she will show immediate and improved attendance at school.

ATTENDANCE RULES AND REGULATIONS

1. Absences from school fall into two categories: excused and unexcused.
 - a) Absences will be excused for the following reasons:
 - medical and dental excuses with written physician's statement

- death in the immediate family
- court or legal appointments requiring the student's appearance
- religious holiday observances(advance approval by principal required)
- educational reasons (advance approval by principal required)
- serving as a page in the legislature or similar honor (advance notification required)
- college visit (with proper authorization)
- other out-of-school sanctioned activities (advance approval by the principal required)
- job shadowing
- field trips
- phone call or written statement by parent/guardian(limit of 3 per semester)

b) Any absence not listed in item a) will be considered unexcused unless approved by the administration.

Upon a sixth unexcused absence in a semester, the student's credit will be jeopardized. The adopted attendance policy allows a student to have no more than five unexcused absences from a class per semester before losing credit.

Any student arriving late to school must sign in at the office and if leaving early must have approval from administration and a parent/guardian before signing out.

After a student has accumulated three unexcused absences in any class within the semester, a letter will be sent home notifying the parent/guardian of the unexcused absences. Upon the fifth unexcused absence in any class within the semester, another letter will be sent to the parent/guardian and the Washington County Probation Department. This letter will inform the parent and the Washington County Probation Department that the student is at his/her maximum number of unexcused absences. Upon the sixth unexcused absence to one or more classes in a semester, another letter will be sent to the parent/guardian. This letter will inform the parent that:

- a) the student is over the maximum allowable unexcused absences in a semester,
- b) the student's credit is jeopardized, and
- c) the parent or student is eligible to go through the attendance appeal procedure listed below.

A student who has missed six or more unexcused days per semester in four or more classes may be expelled from EHS. Also upon the sixth unexcused absence, to I.C. 20-33-2, parents will be reported to authorities for educational neglect. Again, students are allowed five unexcused absences in any class for the semester. This does not mean that the student has these days as free days. Parents are to work with the child to assure that his/her absences are for proper reasons.

In accordance with I.C. 20-8.1-4: A student's employment certificate may be revoked by the issuing officer if there has been a significant decrease in the student's attendance or grade-point average and may be reissued if there has been a significant improvement in his/her attendance or grade-point average. A student whose certificate is revoked has the right to a one-time review of his/her academic status during a school year as well as the right to appeal to his/her principal a denial of a certificate, a revocation, or refusal to reissue.

ATTENDANCE APPEAL PROCEDURE

1. Upon the student's sixth total unexcused absence of the semester, the parent/guardian may submit an appeal form to the main office within two school days. This appeal form may be obtained from the main office or the high school website. Failure to fill out the appeal form may jeopardize the student's academic progress.
2. Administration will review properly submitted appeal forms for absences dealing with extenuating circumstances.
3. Administration will notify the student and/or parent/guardian concerning a decision on the waiver no later than the end of the semester.

MAKE-UP WORK

Following an absence, the student must ask his or her teachers for make-up work. The student will be given a reasonable amount of time to complete the missed work (up to a maximum of two days for each day the student is absent). If the work is not made up, the student will receive a zero for that day's work. Beginning the day of the absence, the parent or student may request homework through the Guidance Department. Please give the office adequate time to gather the homework.

To fulfill our vision, mission, purpose & the expectations of a graduate it is important that students (including suspended students) are expected to complete all work assigned for a class. Upon returning to school from serving an out-of-school suspension (OSS), students will be able to make up any tests, quizzes, or projects they have missed for the earned grade. Teachers must allow students to make up any daily work they have missed and the student will be allowed to make up the work for 50-100% of the earned grade. The make up percentage will be based upon the teacher's classroom policy (50-100 %).

TARDIES

Part of the mission of Eastern High School is the teaching of personal accountability and responsibility for the future; as a result, students are expected to be at school and in class on time.

School Tardies

Students who are tardy to school are required to sign in at the office to obtain a pass to class. Being late to first period is considered a school tardy.

The school tardy policy will mirror the classroom tardy policy listed below.

Class Tardies

The following are per class per grading period.

*First/second tardy to class: Warning

*Third tardy: Teacher assigns one lunch detention

*Fourth tardy: Teacher assigns two lunch detentions.

*Fifth tardy: Teacher refers the student to the administration.

Failure to comply with the above consequences will result in further disciplinary action.

Note: Any student that accumulates several tardies together in multiple classes or grading periods and shows no improvement for this repetition of choice will be referred to the administration for further disciplinary action.

COMPULSORY SCHOOL ATTENDANCE LAW

Indiana Code 20-8.13

The compulsory school attendance law requires all children to attend a school taught in the English language from either the start of the school year during which a child will turn 7 (if the child is to attend a public school), or at age 7 (if the child is to attend a non-accredited, nonpublic school {including, but not limited to, a "homeschool"}). The child must continue to attend school until he or she turns 18, earns a high school diploma, or formally "drops out" of school at age 16 or 17, according to the procedure set forth by IC 20-33-2-28.5.

(a) This section applies to an individual:

(1) who:

(A) attends or last attended a public school;

(B) is at least sixteen (16) years of age but less than eighteen (18) years of age; and

(C) has not completed the requirements for graduation;

(2) who:

(A) wishes to withdraw from school before graduation;

(B) fails to return at the beginning of a semester; or

(C) stops attending school during a semester; and

(3) who has no record of transfer to another school.

(b) An individual to whom this section applies may withdraw from school only if all of the following conditions are met:

(1) An exit interview is conducted.

(2) The individual's parent consents to the withdrawal.

(3) The school principal approves of the withdrawal.

(4) The withdrawal is due to:

(A) financial hardship and the individual must be employed to support the individual's family or dependent;

(B) illness; or

(C) an order by a court that has jurisdiction over the child.

During the exit interview, the school principal shall provide to the student and the student's parent a copy of statistics compiled by the department concerning the likely consequences of life without a high school diploma. The school principal shall advise the student and the student's parent that the student's withdrawal from school may prevent the student from receiving or result in the revocation of the student's employment certificate and driver's license or learner's permit.

(c) For purposes of this section, the following must be in written form:

- (1) An individual's request to withdraw from school.
- (2) A parent's consent to a withdrawal.
- (3) A principal's consent to a withdrawal.

(d) If the individual's principal does not consent to the individual's withdrawal under this section, the individual's parent may appeal the denial of consent to the governing body of the public school that the individual last attended.

TRUANCY

A student is truant if he leaves school or class without getting permission from the principal or assistant principal; comes to school, but does not attend classes; obtains permission to go to a certain place but does not report; leaves school without administrator's approval; or is absent from school when there is attempt to evade the School Attendance Law. The County Juvenile Truancy Officer will receive copies of attendance letters for those students under the age of 18. Students will be required to meet with the Officer.

HOMELESS STUDENTS

Homeless students will be provided with a free and appropriate public education in the same manner as other students served by the Corporation. Homeless students are eligible to receive transportation services, participate in education programs for students with disabilities or limited English Proficiency, participate in high ability programs, and receive meals under school nutrition programs. Homeless students will not be denied enrollment based on lack of proof of residency.

HALL PASSES

A student should have a pass at all times when away from his regular class assignment. The student must secure a pass from the teacher before going to see the counselor.

LOCKERS

Each locker has been equipped with a combination lock. The student is the only person who should know the combination. He/she is completely responsible for all books and other articles which are brought to school.

The school cannot assume responsibility for any loss. All articles are brought to school at the owner's risk. The school prefers that articles of value be left at home. All backpacks, gym bags, purses, and book bags must be kept in the student's locker during the school day. Under no circumstances should a student change lockers or use a locker other than the one assigned. There is to be no writing on the lockers inside or outside.

CORPORATION LOCKER POLICY

All lockers made available for student use on the school premises are the property of the East Washington School Corporation. The school corporation retains the right to inspect the locker and its contents to insure that the locker is being used in accordance with its intended purpose, and to eliminate fire or other hazards, maintain sanitary conditions, attempt to locate lost or stolen material, and to prevent use of the locker to store prohibited or dangerous materials such as weapons, illegal drugs, or alcohol.

1. Locks

The school corporation will retain access to student lockers by keeping a master list of combinations and retaining a master key. Students may not use their own locks to prevent access to lockers by school officials and any unauthorized locks may be removed without notice and destroyed. Locks will NOT be allowed to be pre-set in any way.

2. Use of Lockers

Lockers are to be used to store school supplies and personal items necessary for use at school. Lockers shall not be used to store items which cause, or can reasonably be foreseen to cause an interference with school purpose of any educational function, or which are forbidden by state law or school rules, such as drugs, drug paraphernalia, beverage containing alcohol, weapon, any flammable substance, bomb or explosive device, any pungent acid or nauseous chemical, any library book not properly checked out or overdue, unreturned gym or athletic equipment, any stolen item, any obscene material, or cigarettes.

Students will be expected to keep their lockers in a clean and orderly manner. Nude or partially nude pictures, magazine clippings, etc. are not allowed. Students are prohibited from writing on lockers in any manner and will face disciplinary procedures in doing so. Students are not to deface or damage lockers. Lockers are not to be kicked shut. Locker doors are not to be forced closed or jammed when they are too full.

3. Search of School Lockers

The school corporation will provide each student and each student's parent a copy of the rules of the governing body on searches of students' lockers and locker contents. A student who uses a locker that is the property of a school corporation is presumed to have no expectation of privacy in that locker or the locker's contents. A principal may, in accordance with the rules of the governing body, search a student's locker and locker contents at any time.

4. Disposal of Confiscated Contraband (illegal or prohibited goods or merchandise).

All contraband confiscated from lockers may be disposed of by the principal or his designee as he or she deems appropriate, including (a) return to the proper owner or place; (b) use as evidence in a student discipline proceeding if possession of the contraband constitutes a ground for suspension or expulsion under IC 20-8.1-5-4; (c) delivery to the appropriate law enforcement officials for prosecution purposes if possession of the contraband constitutes evidence of a crime; or (d) destruction.

5. Involvement of Law Enforcement Officials.

A.If the principal, assistant principal, or superintendent has a reasonable suspicion that a locker or lockers contain illegal drug paraphernalia, weapons, a bomb, explosive chemicals or stolen property, he may request law enforcement assistance in making an inspection of a locker or lockers.

B. The principal may cause a locker inspection to be performed for school purposes if information supplied by law enforcement officials gives rise to a reasonable suspicion that a locker or lockers contain contraband (illegal or prohibited goods or merchandise).

LUNCH

The lunch program is a “closed campus” program whereby students are required to eat at school.

The school program gives each student a choice of a balanced meal or A-La-Carte meal at a reasonable cost.

The lunchroom management and student body will appreciate cooperation in:

- observing orderly manners in the lunch line
- depositing all litter in wastebaskets
- returning all trays and utensils to the dishwashing area
- leaving the table and floor in a clean condition for others
- placing your chair under table when leaving

Students should be considerate of fellow students who must eat after they are finished.

Students will not be allowed to bring restaurant lunches to school unless permission has been granted by an administrator.

Energy drinks are not permitted at school or at any function.

FOOD SERVICE

Change in Cafeterias: East Washington Food Service does not give change during the meal service time. Any change left over is automatically applied to the student’s account.

Refunding Lunch Money When Student Withdraws from School: If a student withdraws from East Washington and presents a written request for lunch money remaining in the student’s account to be refunded, we will gladly do this. The parent/guardian must make the request in writing. The student’s name must be on the written request as well as signed by the parent/guardian making the request. Refunds will only be issued in the form of a check and issued to the parent/guardian. No money will be refunded directly to the student. If a request is not made by June 30th of the current school year, the remaining unclaimed funds will remain in the lunch account and distributed per East Washington Board Policy 8500.

Charging Meals: It is the responsibility of the student/parent to make sure lunch money is in the lunch account at all times. Low balance letters/reminders can be sent via paper, email, as well as phone calls when necessary. Students will be allowed to charge two meals. After the second charge, students will be given a sandwich and milk/juice. Students will have been notified verbally prior to each charge and told the next day will result in the alternative meal unless money is deposited in the account.

Breakfast Time: 7:50-8:10 Daily

Free/Reduced Applications: Free and reduced applications are available in each school's main office as well as on the school website: www.ewsc.k12.in.us

- This institution is an equal opportunity provider.
- In the operation of children feeding programs, no child will be discriminated against because of race, color, national origin, age, or disability.

STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY

Advances in telecommunications and other related technologies have fundamentally altered the ways in which information is accessed, communicated, and transferred in society. Such changes are driving the need for educators to adapt their means and methods of instruction, and the way they approach student learning, to harness and utilize the vast, diverse, and unique resources available on the Internet. The School Board is pleased to provide Internet services to its students. The Corporation's Internet system has a limited educational purpose. The Corporation's Internet system has not been established as a public access service or a public forum. The Corporation has the right to place restrictions on its use to assure that use of the Corporation's Internet system is in accord with its limited educational purpose. Student use of the Corporation's computers, network and Internet services ("Network") will be governed by this policy and the related administrative guidelines, and the Student Code of Conduct. The due process rights of all users will be respected in the event there is a suspicion of inappropriate use of the Network. Users have a limited privacy expectation in the content of their personal files and records of their online activity while on the Network.

The Board encourages students to utilize the Internet in order to promote educational excellence in our schools by providing them with the opportunity to develop the resource sharing, innovation, and communication skills and tools that are essential to both life and work. The instructional use of the Internet will be guided by the Corporation's policy on instructional materials.

The Internet is a global information and communication network that provides students and staff with access to up-to-date, highly relevant information that will enhance their learning and the education process. Further, the Internet provides students and staff with the opportunity to communicate with other people from throughout the world. Access to such an incredible quantity of information and resources brings with it, however, certain unique challenges and responsibilities.

First, and foremost, the Corporation may not be able to technologically limit access, to services through the Corporation's Internet connection, to only those that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to

them), access to the Internet, because it serves as a gateway to any publicly available file server in the world, will open classrooms and students to electronic information resources which have not been screened by educators for use by students of various ages.

The Corporation has implemented the use of technology protection measures which are specific technologies that will protect against (e.g. filter or block) access to visual displays/depictions that are obscene, child pornography, and materials that are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the Corporation or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measures may not be disabled at any time that students may be using the Network, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The Superintendent or Technology Coordinator may temporarily or permanently unblock access to sites containing appropriate material, if access to such sites has been inappropriately blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures.

The Corporation utilizes software and/or hardware to monitor online activity of students to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. Nevertheless, parents/guardians are advised that a determined user may be able to gain access to services on the Internet that the Corporation has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents/guardians may find inappropriate, offensive, objectionable or controversial. Parents/Guardians assume risks by consenting to allow their child to participate in the use of the Internet.

Parents/Guardians of minors are responsible for setting and conveying the standards that their children should follow when using the Internet. The Board supports and respects each family's right to decide whether to apply for independent student access to the Internet.

Pursuant to Federal law, students shall receive education about the following:

- . safety and security while using e-mail, chat rooms, social media, and other forms of electronic communications
- . the dangers inherent with the online disclosure of personally identifiable information and,
- . the consequences of unauthorized access (e.g., "hacking"), cyberbullying and other unlawful or inappropriate activities by students online.

Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines.

The Board expects that staff members will provide guidance and instruction to students in the appropriate use of the Internet. All Internet users (and their parents if they are

minors) are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines.

Students and staff members are responsible for good behavior on the Corporation's computers/network and the Internet just as they are in classrooms, school hallways, and other school premises and school sponsored events. Communications on the Internet are often public in nature. General school rules for behavior and communication apply.

The Corporation does not sanction any use of the Internet that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

Students shall not access social media for personal use from the Corporation's network, but shall be permitted to access social media for educational use in accordance with their teacher's approved plan for such use.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users granted access to the Internet through the Board's computers assume personal responsibility and liability, both civil and criminal, for uses of the Internet not authorized by this Board policy and its accompanying guidelines.

The Board designates the Superintendent and the Technology Coordinator as the administrator responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of the Network.

P.L. 106-554 (2000), Children's Internet Protection Act

47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)

18 U.S.C. 1460

18 U.S.C. 2246

18 U.S.C. 2256

20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)

20 U.S.C. 6777, 9134 (2003)

Adopted 2/17/10

Revised 11/8/11

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FIRE DRILLS

Fire drills will be held regularly. A plan for leaving the building is posted in each room. Memorize the route for each of your classes. When the alarm sounds, everyone should leave the building quickly and silently. Proceed to the assigned classroom teachers' meeting point and remain until an announcement is given to return.

EMERGENCY

In the event of an emergency caused by weather or other sources, remain calm, stay away from the windows or place of emergency, and follow directions of your teacher. Students must not talk during an emergency drill so that oral instructions can be given. In the event of an emergency, crisis, or terrorist threat EWSC has response procedures in place.

TEXTBOOK RENTAL

Textbooks are rented to students. The student is responsible for the care, safety, and cleanliness of the book. If a student loses or damages a book, he or she will be required to pay for replacing the book. The books must be used for six years, so please take good care of them. The textbook rental fee must be paid or applications filed and approved for free textbooks, before a book will be issued to a student. The fee will be paid at the bookstore. Teachers will issue the books upon the showing of your receipt. Students who withdraw from school during the first semester will be eligible to receive a refund for the second semester rental fee if all books are returned. Notebooks that have been used or written in cannot be returned for a refund. A student who withdraws after the beginning of the second semester shall not receive any textbook refund. The school must order and provide textbooks on a yearly basis; therefore a student who has originally signed up for a course and drops the course will not receive a refund.

TEXTBOOK REFUND POLICY

If a student is WITHDRAWN from school BEFORE the first ten school days, the student will receive a full refund of textbook rental paid. Device rental is a semester fee that follows the same refund policy as textbook rental. Supplies and consumables will not be refunded. If a student is WITHDRAWN from school AFTER the first ten days but DURING the first semester, the student will receive one-half of the textbook rental paid. Supplies and consumables will not be refunded.

If a student is WITHDRAWN from school AFTER the first ten days of the second semester, no textbook rental refund will be given. Supplies and consumables will not be refunded. If a student ENROLLS any time AFTER the third grading period has begun, one-half of the yearly textbook rental fee will be charged. The full year fee will be charged for any workbooks, supplies and consumables.

If a payment is not received within thirty (30) days of the first day of school, a reminder notice will be mailed to the parents of students with delinquent fees. If payment is not received within thirty (30) days of mailing the reminder notice, a second reminder notice will be mailed. If payment is not received within (30) days of the second reminder notice, a third and final notice will be mailed in an attempt to collect delinquent fees. All delinquent fees will be turned over to a collection agency ninety (90) days after the mailing of the first reminder notice. Parents and

emancipated minors who are eligible for financial assistance or whose application is pending are not to be referred for collection.

Any textbooks that are lost or unusable will be charged the total purchase price of the book. If a book is damaged, fees will be determined using the following scale:

1st year of use: cost of book

2nd year of use: $\frac{5}{6}$ of cost of book

3rd year of use: $\frac{2}{3}$ of cost of book

4th year of use: $\frac{1}{2}$ of cost of book

5th year of use: $\frac{1}{3}$ of cost of book

6th year of use: $\frac{1}{6}$ of cost of book

CLASS DUES

A class may vote to charge a fee not to exceed \$1.00 per semester. This fee will be used for expenses of the class, such as flowers in the case of death in the family of a class member, class activities, etc. Please express yourself to your class representatives.

STUDENT COUNCIL

The student council has been organized as a privilege to represent the student body as a communications agent to the faculty and administration and to help establish policies and regulations of the school. Representatives and officers are required to demonstrate a willingness to observe all rules and directives daily. Any student council member who receives an Out of School Suspension will be removed from his/her office.

CLASS OFFICERS

Each class grades 9-12 may elect officers to organize class meetings, keep records, collect fees, appoint committees, etc. All elected class officers must be in good standing insofar as academics and behavior.

CLASS OFFICER AND STUDENT COUNCIL QUALIFICATIONS

1. Student Council President and Vice-President shall be elected from grades 10 and 11 at the time of elections.
2. Each member is elected for a one-year term.
3. All Student Council officers must have been a Student Council Representative or Class Officer at least one year.
4. A student must attend Eastern School for one semester to be eligible to run for office.

5.Members and officers must maintain an overall average of 70% in all classes AND pass 5 solid subjects.

6.All members and officers must be in and remain in good behavioral standing with school staff and rules.

*These rules apply to events that are on or off the Eastern campus. The requirements may be changed to meet the needs of the particular event.

HIGH SCHOOL PROM & OTHER SPECIAL EVENTS

Students that participate in the Eastern High School Prom, along with other special after-school events, are expected to comply with the following rules:

1.Student (and any guest if applicable) will follow all appropriate school rules while at the event.

2.Eastern students are responsible for their guest's behavior.

3.The maximum age of any guest attending the prom is 20.

4. Guests who are out of school and are attending the Prom may do so at the discretion of the school administration.

5.All attendees must be in good standing with current school (if enrolled) and law enforcement agencies.

6.Students (and guests if applicable) are expected to remain inside the prom site. No pass outs are allowed.

These rules apply to events that are on or off the Eastern campus. The requirements may be changed to meet the needs of the particular event.

GUIDANCE DEPARTMENT

The guidance staff at Eastern will serve students, parents, and teachers to help in the educational process, which may include academic, career or personal counseling.

HEALTH CLINIC

If a student becomes ill while attending school, he should report it to the teacher to which he is responsible at that time. If the teacher deems it necessary, he will refer the student to the health clinic. All accidents or injuries must be reported immediately to the nurse or in her absence, reported to the office. Student accident insurance applications and claim forms may be picked up in the health clinic. All medication should be brought to the clinic and administered in the clinic. Students cannot keep medicine with them or in their lockers.

All incoming students who have not attended Eastern High School must present proof of immunizations. Students are required by state law to have complete immunization for diphtheria, tetanus, whooping cough, polio, measles, mumps, chicken pox, and rubella. Proof of immunizations must be presented at the beginning of school in writing and signed by a physician.

Control of Casual-Contact and Non-Casual-Contact Communicable Diseases will be handled through the superintendent's office and with the support of the Corporation School Safety Specialist. The corporation will adhere to board policy.

LIBRARY/MEDIA CENTER

The Library Media Center at Eastern High School is a location that supports and promotes active learning through access to technology, as a hub for collaboration, and group project work. Students and Faculty are encouraged to make extensive use of the Library facilities for research as well as pleasure reading.

STUDENT BEHAVIOR

The entire foundation and success of public school education depends on the basic concept of self-discipline; and a self-discipline which will allow all individuals to exist in a world of change and with the individual rights afforded them by our federal and state constitutions. Certain standards of student conduct are necessary to assure that students seeking to express their own individual rights do not at the same time infringe upon the rights of others. The responsibility for the development and maintenance of self-discipline falls primarily to the student with cooperation from parents, teachers, administrators, and community.

A portion of the responsibility for the development and enforcement of regulations for the protection of the rights of individuals is delegated by the Board of School Trustees to responsible officials within the school corporation. The purpose of disciplinary controls is to help create an atmosphere that promotes the best possible learning environments for all those involved in the educational process.

An environment that provides equal opportunity for all and permits the teaching-learning process to proceed in an orderly manner is the objective of all school personnel. School staff members will make every effort, individually, collectively, and cooperatively, with appropriate available community resources, to help each student gain acceptable standards of self-discipline.

DISCIPLINE POLICY

The Board of School Trustees of East Washington School Corporation on June 26, 1995, declared as school board policy that certain student misconduct will be grounds for suspension or expulsion of students from school.

Recognizing that the behavior of some students may be so disruptive that it interferes with school purposes or educational functions of the school corporation, school officials may find it necessary to remove a student from the school. In this event and in accordance with the provisions of IC 20-8.1-5.1-1 the Board of School Trustees authorize administrators and staff members to take the following actions:

1.REMOVAL FROM CLASS OR ACTIVITY: A middle school, junior high or high school teacher will have the right to remove a student from his/her class or activity for a period of up to one (1) school day and with the permission of the principal or designee for a period up to three days. Following the third day of class/activity removal, a conference with the, student, teacher, parent/guardian, and an administrator will take place before the student is allowed to return to the class/activity.

2.OUT OF SCHOOL SUSPENSION FROM SCHOOL: The school principal (or designee) may deny a student the right to attend school or take part in any school function for a period of up to ten (10) school days. Community service and/or a juvenile probation meeting may be required prior to student's return to school.

3.EXPULSION: In accordance with the due process procedures defined in this policy, a student may be expelled from school for a period no longer than the remainder of the current semester plus the following semester, with the exception of a violation of rule 13 listed under the grounds for suspension and expulsion in this policy.

*Disciplinary records are to be removed from the permanent record when the student leaves the school upon graduation.

SIX-STEP DISCIPLINE PROCEDURE

Eastern High School is dedicated to providing a quality education for every student in an atmosphere that is conducive to learning. No student has the right to interfere with another student's right to learn. Therefore, the Six Step Discipline is utilized by faculty, staff, and administrators to create an environment that promotes self-discipline and the educational process.

The use of the Six-Step Discipline procedure allows flexibility within and between the six formal steps. A key guideline in the application of this procedure is that the appropriate reaction to a disciplinary problem is the least extreme reaction that reasonably holds promise of resolving the problem. The first three steps of the Six Step Discipline Procedure consist of various strategies that teachers use to guide students in correcting their behavior. A key guideline in the application of this procedure is that the appropriate reaction to a disciplinary problem is the least extreme reaction that reasonably holds promise of resolving the problem. A key in the success of working through these first three steps is a focus on teachers and parents working together to help students become self-disciplined.

Students may work through the first three steps of the Six Step Discipline Procedure and continue to violate school rules and/or policies. Some misbehavior is of a serious nature and students will be referred to an administrator to deal with the situation immediately before working through the first three steps. Step Four does not end until the administrator is satisfied that all efforts have been made to resolve the problem.

Out of school suspensions are one of the options in Step Five and are reserved for serious offenses or continued behaviors that are not being corrected. Step Six is for the most serious of misbehaviors and/or repeated/behaviors that are not being corrected. The due process procedure starts with this step as students are suspended out of school for 10 days pending expulsion.

The goal of our Six Step Discipline Procedure is to provide a safe environment that allows for the educational process to take place without interference.

STEP ONE

When a student has a problem in the classroom, the teacher may use, but not be limited to, the following strategies:

- No action-Teacher/Counselor consultation-Altered activity
- Privileges restricted-Changed seating-Teacher/parent conference
- Administrative conference-Written/Verbal parent contact-Expectation restated
- Followed behavior plan-Warning/reprimand-Natural consequence
- Time out in classroom-Phone call to parent-Teacher/student conference

STEP TWO

Continued concerns and/or repeated behaviors from Step One will result in a teacher/parental verbal conversation. The teacher may use, but not be limited to:

- Written/verbal parent contact -Administrative conference -Phone call to parent
- Counselor/student conference -Schedule change(s) -Teacher/student conference
- Teacher/parent conference-In-School Suspension -Referred to Asst. Principal
- Teacher/counselor conference - Counselor/parent conference -Detention

STEP THREE

Repeated behavior by the student will result in the teacher contacting the parents and informing them that any additional misbehavior will result in a referral to school administration. The teacher may use, but not be limited to:

- Phone call to parent-Counselor/student conference -Teacher/student conference
- Teacher/parent conference-Written parent contact -Teacher/counselor meeting
- In-School Suspension-Schedule change(s) -Administrative conference
- Referred to Asst. Principal-Counselor/parent conference -Detention

STEP FOUR

Additional misbehavior by the student will result in an automatic referral to school administration. The referral will include the Student Discipline Referral Form on Harmony, along with documentation showing prior actions taken by the teacher. The administration will review the referral form and discipline record of the student when considering the action to be taken against the student.

*Some offenses are too serious to wait for the three steps, such as fighting, drug use or possession, possession of a weapon, etc.).

The administrator may use, but not be limited to:

- Referred to administrator-Natural consequence-Followed behavior plan
- Warning/reprimand-Administrator/parent conference-Privileges restricted
- Administrator/student conference -In-School Suspension-Teacher/parent conference
- Detention-Teacher/student conference-Teacher/counselor meeting
- Phone call to parent-Expectation restated-Written parent contact
- Time out in other location-Schedule change(s)-Out of school suspension

STEP FIVE

The student is again referred to the administration. The administration may use, but not be limited to:

- Written and verbal parent contact - Administrative conference - Phone call to parent

- Counselor/student conference-Schedule change(s)-Individualized program
- Teacher/parent conference-In-School Suspension-Teacher/student conference
- Teacher/counselor conference-Counselor/parent conference-Referred to administrator
- Out of school suspension

STEP SIX

The student is referred to the administration. The administration may use, but not be limited to:

- Phone call to parent-Counselor/student conference-Counselor/parent conference
- Out of school suspension-Written parent contact-Suspension pending expulsion
- Teacher/student conference-Alternative placement-Administrative conference
- Referred to administrator

BULLYING

Legal Reference I.C. 20-33-8-0.2, I.C. 20-33-8-13.5

Bullying is strictly prohibited by Eastern High School while at school and at school sponsored activities both on and off the EWSC campus.

For the purposes of this rule, bullying is defined as overt, unwanted, repeated acts or gestures, including: verbal or written communications or images transmitted in any manner, including electronically or digitally, physical acts committed, aggression, or any other similar behaviors that are committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted student and create for the targeted student an objectively hostile school environment that:

- Places the targeted student in reasonable fear of harm to the targeted student's person or property;
- Has a substantially detrimental effect on the targeted student's physical or mental health;
- Has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges by the school.

Bullying also takes many different forms including:

- Verbal
- Physical
- Social/Relational
- Written or Electronic

To report bullying anonymously, please call 1-812-967-3926 and press 7.

CRIMINAL GANGS AND GANG ACTIVITY

Pursuant to East Washington School Board policy and Indiana Code, criminal gangs and criminal gang activity are prohibited on East Washington School Corporation property, school-owned buses used to transport students, and all school-sponsored activities and functions. Students and parents, who choose to do so, may report an incident of gang activity to the principal. Further details regarding this policy may be found in School Board policy.

*I.C. 20-26-18-1; I.C. 20-26-18-2; I.C. 20-26-18-3; I.C. 20-26-18—4; I.C. 20-26-18-5; I.C. 20-26-18-6.

GROUNDS FOR SUSPENSION OR EXPULSION

(I.C. 20-33-8 AND ALL SUBSECTIONS)

Grounds for requiring a student to be suspended or expelled are student misconduct or substantial disobedience. The following are examples of these, but are not limited to:

1. Using violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or other comparable conduct constituting an interference with school purposes, or urging other students to engage in such conduct. The following enumeration is only illustrative and not limited to the type of conduct prohibited by this subdivision:

a. Occupying any school building, school grounds, or part thereof with intent to deprive others of its use.

b. Blocking the entrance or exits of any school building or corridor or room therein with intent to deprive others of lawful access to or from or use of the building, corridor, or room.

c. Setting fire to or damaging any school building or property.

d. Prevention of or attempting to prevent by physical act the convening or continued functioning of any school or educational function, or of any meeting or assembly on school property.

e. Continuously and intentionally making noise or acting in any manner so as to interfere seriously with the ability of any teacher or any of the other school personnel to conduct the education function under his/her supervision.

f. For the purposes of this rule, bullying is defined as overt, unwanted, repeated acts or gestures, including: verbal or written communications or images transmitted in any manner, including electronically or digitally, physical acts committed, aggression, or any other similar behaviors that are committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted student and create for the targeted student an objectively hostile school environment that: places the targeted student in reasonable fear of harm to the targeted student's person or property; has a substantially detrimental effect on the targeted student's physical or mental health; has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges by the school. Bullying also takes many different forms

including: verbal, physical, social/relational, and written or electronic. To report bullying anonymously, please call 1-812-967-3926 and press 7.

2. Causing or attempting to cause damage to school or private property; stealing or attempting to steal school property or private property.

3. Skateboards are not allowed on school property.

4. Intentionally causing or attempting to cause physical injury or intentionally behaving in such a way as could reasonably cause physical injury to any person.

*If a student is involved in a fight one or more of the following consequences will be administered:

a. an out of school suspension up to 10 days

b. legal authorities will take the student to jail and a parent/guardian will have to pick up the student.

c. legal charges of battery or disorderly conduct may be filed.

5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from the student.

6. Knowingly possessing, handling, or transmitting a knife with a blade longer than two and one-half inches or any object that can reasonably be considered a weapon.

7. Knowingly possessing, using, transmitting, or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, or intoxicant of any kind (legal or illegal), drug paraphernalia (rolling papers, pipes, etc). Use of a drug authorized by a medical prescription from a physician for that student is not a violation of this subdivision.

8. Engaging in the unlawful selling, sharing, transmitting, dealing of a controlled substance (legal or illegal) or engaging in criminal law violations that constitutes a danger to other students or constitutes an interference with school purposes or an educational function.

9. Failing in a substantial number of instances to comply with directions of teachers or other school personnel, during any period of time when the student is properly under their supervision, where failure constitutes an interference with school purposes or an educational function.

10. Engaging in any activity forbidden by the laws of the State of Indiana that constitutes an interference with school purposes or an educational function.

11. Violating or repeatedly violating any rules that are reasonably necessary in carrying out school purposes or an educational function and are validly adopted in accordance with Indiana law, including but not limited to:

a. public displays of affections (PDAs), hugging, kissing, touching, or engaging in other sexual behavior on school property.

b. disobedience of administrative authority.

c. willful absence or tardiness of students.

d. knowingly possessing, using, or transmitting any substance which is represented to be, looks like, or smells like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind.

e. possessing, using, transmitting or being under the influence of caffeine-based substances, substances containing phenylpropanolamine (PPA), or stimulants of any kind be they available with or without a prescription.

12. During the instructional day students may only use electronic devices for educational purposes. Such use is only allowed when given permission by the classroom teacher. 13. No student shall possess, handle or transmit any deadly weapon or firearm on school property. The following devices are considered to be a firearm as defined in Section 921 of Title 18 of the United States Code:

- a. any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive
- b. the frame or receiver of any weapon described above
- c. any firearm muffler or firearm silencer
- d. any destructive device which is an explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or any similar device.
- e. any weapon which will, or which may be readily converted to expel a projectile by the action of an explosive for use in converting any device into any destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled.

The penalty for possession of a firearm: 10 days suspension and expulsion from school for at least one calendar year. The length of the expulsion may be reduced by the superintendent if the circumstances warrant such reduction.

The superintendent shall notify the county prosecuting attorney's office when a student is expelled under this rule.

14. A student may be expelled for one calendar year with the return at the start of the first semester following the calendar year for communicating a bomb threat, possessing, planting/leaving, or planning to place a bomb(s) at school or a school related activity. A definition of a 'bomb' is noted below. Per East Washington School Corporation policy, the possession of ingredients to formulate a bomb designed to release a destructive force meets the same disciplinary expulsion guidelines as a bomb.

Title 35 defines 'bomb' as "an explosive or incendiary device designed to release:

- 1) destructive material or force; or
- 2) dangerous gases; that are detonated by impact, proximity to an object, a timing mechanism, a chemical reaction, ignition, or other predetermined means."

15. Loitering in the parking lot during the school day when going to or returning from Prosser: Prosser students may retrieve books from vehicles in the parking lot with permission from the main office. All Prosser students waiting to depart or arrive back to EHS are to go to study hall after sign in until proper passing period begins. The grounds for suspension or expulsion listed above apply when a student is:

- a. on school grounds immediately before, during, and immediately after school hours and at any other time when the school is being used by a school group.
- b. off school grounds at a school activity, function or event, or traveling to or from school or a school activity, function, or event.

16. Engaged in unlawful activity on or off school grounds whereas the activity may seriously be considered to be an interference with school purposes or an educational function, including weekends, holidays, other school breaks and the summer period when a student may not be attending classes or other school functions (including vandalism, harassment to school

employees, their families and their property). This applies to Internet and computer use also. The student's removal may be necessary to restore order or protect persons on the school property.

17. Wearing, showing, displaying, making gestures, or conveying gang symbols, drawings or writings.

18. Aiding, assisting, or conspiring with another person to violate these student conduct rules.

19. The Child Abuse/Neglect Law requires school personnel to report to law enforcement or child protective services whenever there is a reason to believe that any person/student is involved with "child exploitation" or "child pornography" as defined by Indiana Criminal Statutes (see below).

20. Child exploitation, a Class C felony under I.C. 35-42-4-4(b), is committed when:

A person who knowingly or intentionally:

(1) manages, produces, sponsors, presents, exhibits, photographs, films, videotapes, or creates a digitized image of any performance or incident that includes sexual conduct by a child under eighteen (18) years of age;

(2) disseminates, exhibits to another person, offers to disseminate or exhibit to another person, or send or brings into Indiana for dissemination or exhibition matter that depicts or describes sexual conduct by a child under eighteen (18) years of age.

The Indiana Sex Offender Registration Statute at I.C. 11-8-8-7 and the Sex Offender Registry Offense Statute at I.C. 35-42-4-11, as of May 2009, require persons convicted of or adjudicated as a juvenile delinquent for violating the Child Exploitation Statute at I.C. 35-42-4-4(b) to register as a sex offender

21. Child pornography, a Class D felony under I.C. 35-42-4-4(c), is committed when:

A person who knowingly or intentionally possesses:

(1) a picture;

(2) a drawing;

(3) a photograph;

(4) a negative image;

(5) undeveloped film;

(6) a motion picture;

(7) a videotape;

(8) a digitized image; or

(9) any pictorial representation; that depicts or describes sexual conduct by a child who the person knows is less than sixteen (16) years of age or who appears to be less than sixteen (16) years of age, and that lacks serious literary, artistic, political, or scientific value.

SUSPENSION PROCEDURES

When a principal (or designee) determines that a student should be suspended, the following procedures will be followed:

1. A meeting will be held prior to the suspension of any student. At this meeting the student will be entitled to:

a. A written or oral statement of the charges,

b.If the student denies the charges, a summary of the evidence against the student will be presented, and,

c.The student will be provided an opportunity to explain his or her conduct

2.The meeting shall precede suspension of the student except where the nature of the misconduct requires immediate removal. In such situations, the meeting will follow the suspension as soon as reasonably possible following the date of the suspension.

3.Following the suspension, the parents or guardians of suspended students will be notified in writing. The notification will include the dates of the suspension, describe the student's misconduct, and the action taken by the principal.

If a second suspension occurs, within the same school year, the school may revoke the student's driver's license.

EXPULSION PROCEDURES

When a principal (or designee) recommends to the superintendent (or designee) that a student be expelled from school, the following procedures will be followed:

1.The superintendent (or designee) may conduct an expulsion meeting, or may appoint one of the following persons to conduct the expulsion meeting:

a.legal counsel

b.a member of the administrative staff who did not expel the student and was not involved in the events giving rise to the expulsion.

2.An expulsion will not take place until the student and the student's parents are asked to appear at an expulsion meeting conducted by the superintendent or the person designated above. Failure by a student or a student's parent to appear at this meeting will be deemed a waiver of rights administratively to contest the expulsion or to appeal it to the school board.

3.The request to appear at the expulsion meeting will be in writing, delivered by certified mail or by personal delivery, and contain the reasons for the expulsion and the date, time, place, and purpose of the meeting.

4.At the expulsion meeting, the principal (or designee), will present evidence to support the charges against the student. The student or parent will have the opportunity to answer the charges against the student and to present evidence to support the student's position.

5.If an expulsion meeting is held, the person conducting the expulsion meeting will make a written statement of the evidence heard at the meeting, take any action found to be appropriate, and give notice of the action taken to the student and the student's parents.

The student or parent has the right to appeal the decision of the person conducting the expulsion meeting to the school board within 10 days of the receipt of notice of the action taken.

The student or parent appeal to the school board must be in writing. If an appeal is properly made, the board must consider the appeal unless the board votes not to hear the appeal. If the board hears the appeal, it will consider the written summary of the expulsion meeting and the arguments of both the school administration and the student and/or the student's parent. The board will then take any action deemed appropriate.

Alternative Schools

1.This section applies to a student who:

a.is at least sixteen (16) years of age, and

b. wishes to enroll after expulsion.

LEGAL REFERENCE 20 U.S.C. 800120 U.S.C. 8002

I.C. 20-33-8 1-5.1-1 ET seq2. A principal may require a student to attend the following:

a. an alternative school or alternative educational program

LEGAL REFERENCE:20 U.S.C. 8001, 20 U.S.C. 8002, IC 20-33-8-1.

DISCIPLINARY OPTIONS

The school district endeavors to provide a variety of disciplinary options for students who exhibit misbehavior. In addition to conferences (student, parent, teacher, counselor, administrator) these include:

a. before and after-school detention

b. in-school detention

c. out of school suspension

d. corporal punishment

e. community service

f. removal from a class or activity

g. change of seating and location

h. assigning additional work

i. expulsion

j. restricting extra-curricular activities

k. removal from school sponsored transportation

l. assignment by the principal of a special course of study, an alternative educational program, or an alternative school.

m. referral to the juvenile court or services having jurisdiction over the student

n. restitution

o. signing a student behavior contract

TOBACCO PRODUCTS & PARAPHERNALIA

Smoking, using, and/or possession of tobacco products/electronic cigarettes/electronic-cigarette paraphernalia, including smoking cessation products, while at school sponsored events on or in all school properties, buses, and personal vehicles is prohibited.

Possession refers to having in possession tobacco items on or within wearing apparel, personal areas such as lockers, books, backpacks, purses, etc. Smoking is defined as having in possession a single or more lit or unlit cigarette or tobacco item held in the hand, receptacle including the floor. A student who violates this policy will be suspended for up to five days upon a first offense. If a student violates the policy a second time, he will be suspended from school for up to five days. A third offense, which would indicate the person refuses to obey the rule, would be determined to be insubordination and would subject the person to disciplinary procedure under Indiana Code 20-33-8 and all subsections, which states that such conduct is grounds for expulsion. To clarify the position of the school:

1. Students shall not carry tobacco items with them at any time during the school day. A student will be suspended for possession.

2. Students shall not handle any lit or unlit cigarette or tobacco item under any circumstance.
3. Strong tobacco smoke detected on breath of a student during the school day may result in a search for possession and/or suspension.
4. Students who ride the buses shall leave all tobacco and tobacco items at home. A student who rides a bus to school shall not go to a car to smoke after getting off or before getting on the bus.
5. Students who drive or ride in personal vehicles to school are NOT to have or use tobacco or tobacco products in their vehicles while on school grounds.
6. Students should report violation of this policy to teachers or school administrators.
7. Look-A-Like tobacco products, lighters, matches, etc. are also prohibited.
8. Strong tobacco smoke/smell detected on breath may be considered substantial enough to search and/or discipline.

DEALING

Dealing is herein defined as selling, transmitting, or “sharing” alcohol or other illicit, unauthorized drugs or narcotics. A recommendation of Expulsion will be made to the Superintendent. A referral will also be made to correctional authorities and the Bureau of Motor Vehicles.

DRUGS AND ALCOHOL NOT PERMITTED

Corporation Board of School Trustees does not tolerate the use of illicit or mood altering drugs, alcohol, inhalants and/or other substances or intoxicants (including bath salts) by its students. The Board believes expulsion is an appropriate consequence for those who use alcohol or other illicit drugs at school or school related functions.

The Board recommends that students under the influence or in possession of illicit drugs or alcohol meet with the Expulsion Examiner. The Expulsion Examiner will provide assistance by making assessments (possibly including required drug testing) of chemical use by the student, recommending professional counseling or treatment for the student or family, and monitoring the progress of the student.

EAST WASHINGTON SCHOOL CORPORATION EXTRA-CURRICULAR/CO-CURRICULAR ACTIVITIES AND STUDENT DRIVER DRUG TESTING POLICY

A STATEMENT OF NEED AND PURPOSE

A program of deterrence will be instituted as a proactive approach to a drug free school. Through driving or participation in extracurricular/co-curricular activities, students using illegal drugs pose a threat to their own health and safety, as well as to that of other students. The purpose of this program is threefold: (1) to provide for the health and safety of students; (2) to undermine the effects of peer pressure by providing a legitimate reason for students to refuse to use illegal drugs; and (3) to encourage students who use drugs to participate in drug treatment

programs. Students involved in extracurricular activities need to be exemplary in the eyes of the community and other students. It is further the purpose of this program to prevent students from driving to and from school or participating in extracurricular activities while he/she has drug residues in his/her body, and it is the purpose of this program to educate, help, and direct students away from drug, alcohol and tobacco abuse and toward a healthy and drug free lifestyle. The program is non-punitive. It is designed to create a safe, drug free, environment for students and assist them in getting help when needed. No student shall be expelled or suspended from school as result of any verified "positive" test conducted by his/her school under this program other than stated therein.

INTRODUCTION

The effective date of this program is August 1, 2017. This program does not affect the current policies, practices, or rights of East Washington School Corporation with tobacco and/or drug and/or alcohol possession or use, where reasonable suspicion is obtained by means other than drug testing through this policy. East Washington School Corporation reserves the right to test any student who at any time exhibits cause for reasonable suspicion of tobacco and/or drug and/or alcohol usage.

REASONABLE CONCERN

East Washington School Corporation has a strong commitment to the health, safety and welfare of its students. Our commitment to maintaining the extracurricular/co-curricular activities in East Washington School Corporation as a safe and secure educational environment requires a clear policy and supportive programs relating to detection, treatment, and prevention of substance abuse by students involved in extracurricular/co-curricular activities and/or student drivers.

SCOPE

Participation in extracurricular/co-curricular activities is a privilege. This policy applies to all East Washington School Corporation students in grades 7-12 who wish to participate in extracurricular/co-curricular activities. This policy also applies to any student who wishes to drive to school, from school, or during school.

CONSENT FORM

It is MANDATORY that each student who participates in extracurricular/co-curricular activities or drives to or from school, sign and return the "consent form" prior to participation in any extracurricular/co-curricular activity. Failure to comply will result in non-participation and/or no issue of a student driving permit to school. For extra-curricular activities, this form will be part of the physical form that must be returned prior to starting a sport.

At the beginning of each selection date, school year or sport season, as determined by the Indiana High School Athletic Association, or when a student moves into the District and joins an activity, all students wishing to participate in that season's sports may be subject to urine testing for illicit or banned substances. There will be approximately 15 names drawn out to be tested each month throughout the school year. Any student who refuses to submit to urine drug testing will not be allowed to practice or participate in designated extra-curricular/co-curricular East Washington School Corporation activities or drive to school until they have submitted the proper consent form, so they are a part of the random sample eligible for testing.

Each student shall be provided with a "consent form", a copy of which is attached hereto, which shall be dated and signed by the student and by the parent/guardian. In so doing, the student is agreeing to participate in the random drug testing program at East Washington School Corporation or is stating he/she does not plan to participate in extracurricular/co-curricular activities. Any student who fails to sign and return a consent form by the first official day of school or the first official start date for each sport season or extracurricular activity, will be declared ineligible for participation. The student can regain eligibility if the form is turned in.

NON-PUNITIVE NATURE OF POLICY

No student will be penalized academically for testing positive for illegal drugs or banned substances. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the East Washington School Corporation Board of Education will not solicit. In the event of service of any such subpoena or legal process, the student and the student's custodial parent, legal guardian, or custodian will be notified at least 72 hours before response is made by the East Washington School Corporation Board of Education, to the extent permitted by such subpoena or legal process.

BANNED SUBSTANCES

For the purpose of this Policy, the following substances or their metabolites that can be tested for are considered illicit or banned for East Washington School Corporation students.

Alcohol	Amphetamines	Anabolic Steroids
Barbiturates	Benzodiazepines	Cocaine Metabolites
LSD	Marijuana Metabolites	Methadone
Methaqualone	Nicotine	Opiates
Phencyclidine	Propoxyphene	*Other

Tobacco (for any student under the age of 18 or in accordance for provisions set forth by the IHSAA or any other governing body)

*Other drugs recommended by school administration, law enforcement or drug testing agency.

TESTING PROCEDURES

The principal/designee will submit a list of students whom he/she deems eligible and qualified for random testing. Each student to be entered into the pool of candidates for random testing will be assigned a number. Testing may occur on a different day, Monday through Friday. This variable schedule will keep students conscious of the possibility of being tested at any time during the year. Each student will be assigned a number that will be placed in the drawing. A process will be utilized to assure that students are selected in a random fashion. The random selection of students will be conducted by an outside, independent company thus ensuring that the selection process is truly random.

If the student shows signs of tobacco and/or alcohol and/or drug use that provides reasonable suspicion to search a student, the principal/administrative designee will call the student's parent/guardian and ask that the student be tested. Also, a parent/guardian may request that his/her student's name be placed in the pool.

No student will be given advance notice or early warning of the testing. In addition, a strict chain of custody will be enforced to eliminate invalid tests or outside influences.

Upon being selected for a urinalysis test under this policy, either by random draw, reasonable suspicion, request of a parent/guardian, or a "follow-up" test, a student will be required to provide a sample of "fresh" urine according to the quality control standards and policy of the laboratory conducting the urinalysis.

All students will remain under school supervision until they have produced an adequate urine specimen. If unable to produce a specimen, the student will be given up to 12 ounces of fluid. If still unable to produce a specimen within two hours, the student will be given the opportunity to go to a designated supervised area to allow time to be able to provide a specimen prior to the conclusion of the school day. Failure to provide an adequate sample prior to the conclusion of the school day will be deemed a refusal. A swab test may be used when the student can not produce throughout the day, or if there is reasonable suspicion from the school administration.

All specimens registering below 90.5 degrees or above 99.8 degrees Fahrenheit will be invalid. There is a heat strip on each of the specimen bottles indicating the validity of the urine specimen by temperature. If this occurs, another specimen must be given by the student.

If it is proven that tampering or cheating has occurred during the collection, the student will become ineligible for all the "extra-curricular/co-curricular activities" for one calendar year from the date of the testing. This will be reported to the parent/guardian.

Immediately after the specimen is taken, the student may return to class with an admit slip or pass with the time he/she left the collection site. The principal/designee must time and sign the pass.

The specimens will then be turned over to the testing laboratory, and each specimen will be tested for alcohol, and “street drugs” (which may include all drugs listed as controlled substances under the laws of the state of Indiana). Also nicotine and “performance enhancing” drugs such as steroids may be tested. If a student is on a prescription drug and that student tests positive, then a parent or student may submit a doctor prescription for verification.

The laboratory selected must follow the standards set by the Department of Health and Human Services. It must be certified under the auspices of the Clinical Laboratory Improvement Act (CLIA) and the Joint Commission of Accreditation of Healthcare Organizations (JCAHO).

COLLECTION OF SPECIMENS, CHAIN OF CUSTODY

The Administration will establish guidelines to set up the collection environment, guarantee the validity of specimens, and supervise the chain of custody.

TEST RESULTS

This program seeks to provide needed help for students who have a verified “positive” test. The student’s and other students' health, welfare, and safety will be the reason for preventing students from participation in extracurricular/co-curricular activities and restrict him/her from driving to or from school.

The principal/designee will be notified of a student testing “positive” (that is, if the test shows that drug residues are in the student’s system after using at least two different types of analyses). The principal/designee will notify the student and his/her parent/guardian following guidelines for notification established by the Administration. The student or his/her parent/guardian may submit any documented prescription, explanation, or information which will be considered in determining whether a “positive” test has been satisfactorily explained.

If the test is verified “positive”, the principal/designee will meet with the student and his/her parent/guardian at a school corporation facility. The student and parent/guardian will be given the names of counseling and assistance agencies that the family may want to contact for help.

Any student who tests positive for a drug test will receive a suspension from all extra and co-curricular activities including driving to or from school for the predetermined amount of the suspension. Suspensions may carry over to the following school year.

For Athletics:

1st offense- result is a 25% of the season. If a school approved program is completed, and the student athlete is re-tested (at the expense of the student and/or family) the suspension may be reduce 10% when the results come back as negative.

2nd Offense- results in a 365 day suspension. If a school approved program is completed, and the student athlete is re-tested (at the expense of the student and/or family) the suspension may be reduced to 50% when the results come back as negative.

3rd Offense- Student/athlete is suspended from all activities including driving for the remainder of their high school career.

For all other extra-curricular activities including driving, choir, band, FFA, and club activities, testing positive will result in a semester suspension from participating in these activities. This suspension is no less than 1 month when the positive test happens at the end of a semester.

For Driving, the term may be reduced to 30 school days or 2 calendar months (whichever is less) provided the student successfully passes a second drug test.

Upon completion of any 365-day suspension, a student interested in participating in any extra or co-curricular activities (including driving to and from school) will be subject to the random drug testing procedure.

Information on a verified “positive” test result will be shared on a “need to know” basis with the student’s coach or sponsor. The results of “negative” tests will be kept confidential to protect the identity of all students being tested.

Drug testing results sheets will be returned to the principal/designee identifying students by number and not by name. Names of students tested will not be kept in open files or on any computer. Result sheets will be locked and secured in a location that only the principal/designee has access to.

STATISTICAL REPORTING AND CONFIDENTIALITY OF DRUG TEST RESULTS

The testing laboratory may not release any statistics on the rate of positive drug tests to any person, organization, news publication or media without expressed written consent of the East Washington School Corporation Board of Education. However, the lab will provide the Superintendent with a quarterly report showing the number of tests performed, rate of positive and negative tests, and what substances were found in the positive urine specimens.

Under this drug testing program, any staff, coach, or sponsor of East Washington School Corporation who may have knowledge of the results of a drug test will not divulge to anyone the results of the test or the disposition of the student involved, other than in the case of a legal subpoena being made upon that person in the course of a

legal investigation. Once again, this will underscore the East Washington School Corporation commitment to confidentiality with regards to the program.

FINANCIAL RESPONSIBILITY

Under this policy, East Washington School Corporation will pay for all initial random drug tests and all initial reasonable suspicion drug tests. Any “follow up” drug tests must be paid for by the student or his/her parent/guardian.

A request on appeal for another test of a “positive” urine specimen is the financial responsibility of the student or his/her parent/guardian

Counseling and subsequent treatment by non-school agencies is the financial responsibility of the student or his/her parent/guardian.

The parent/guardian/student will be responsible for the cost of any drug test given as the result of a parent/guardian/student request that a student be tested.

CERTIFYING SCIENTIST RESPONSIBILITIES

The Certifying Scientist will review all results of urine drug testing. Any urine specimen testing positive for illicit or banned substances will be handled in the following manner:

- a. The Certifying Scientist determines if any discrepancies have occurred in the Chain of Custody.
- b. Depending on the substances found in the urine, if necessary the principal /designee will contact the parent/guardian/custodian to determine if the student is on any prescribed medication from a physician.
- c. If the student is on medication, the parent/guardian/custodian will be asked to obtain a letter from the prescribing physician, within five working days, to document what medications the student is currently taking. Failure to provide such requested information will be considered a positive result.
- d. The Certifying Scientist will then determine if any of the prescribed medications resulted in the positive drug screen.
- e. Finally, the Certifying Scientist, based on the information given, will certify the drug test results as positive or negative and reports this to the Building Principal, initially reporting positive results by phone.

(1) For example, a drug screen positive for codeine may be ruled

negative by the Certifying Scientist when he receives a letter from the treating physician that the student has been prescribed Tylenol with codeine as a pain medication following tooth extraction.

- (2) Or, if the student has a positive drug screen for codeine and has no documented physician order for the medication (maybe a Parent gave the student one of their pills), this would likely be ruled a positive drug test by the Certifying Scientist.
- (3) Drug screens positive for illicit drugs (marijuana, heroin, cocaine or alcohol, etc.) would automatically be considered positive by the Certifying Scientist.

f. The Certifying Scientist may use quantitative results to determine if positive results on repeat tests indicated recent use of illicit or banned substances or the natural decline of levels of the illicit or banned substance from the body. If the Certifying Scientist feels the quantitative levels determined to be above the established cutoffs do not reflect current use but natural decay, then a negative result may be reported.

g. The Certifying Scientist will complete the final review on the drug testing custody and control form and return the appropriate copy to the Building Principal in a confidential manner.

OTHER RULES

Apart from this drug testing program, East Washington School Departments and the coaching staff/sponsor of each sport/activity have their own rules and requirements. Coaches/sponsors have the necessary authority to enforce those rules. Any student who violates a rule or requirement as a member of a team or activity will be subject to the consequences as defined in those rules and requirements.

RANDOM DRUG TESTING GUIDELINES

CHAIN OF CUSTODY

The certified laboratory will provide training and direction to those who supervise the testing program, set up the collection environment, and guarantee specimens and supervise the chain-of-custody. To maintain anonymity, the student's number, not name, will be used.

The principal/designee will be responsible for escorting students to the collection site. The student should bring all materials with him/her to the collection site and should not be allowed to go to his/her locker. (The administrator should not bring all the students drawn from the pool to the collection site simultaneously. Calling three or four students

at a time allows the collections to be carried out quickly and will not cause students to wait a long time, thereby creating a loss of important time from class. Athletes may be called after school, perhaps during practice time.)

Before the student's urine is tested by the laboratory, students will agree to fill out, sign and date any form, which may be required by the testing laboratory. If a student chooses, he/she may notify the administrator that he/she is taking a prescription medication. A written prescription must be produced by the student to the school within 5 days of the positive test. The prescription will be sent to the proper personnel at the lab for proper determination.

A kit containing a specimen bottle will be given to each student. The bottle will remain in the student's possession until a seal is placed upon the bottle. The student will sign that the specimen has been sealed. Only the lab testing the specimen may break the seal.

If the seal is tampered with or broken, after leaving the student's possession and prior to arriving at the lab, the specimen is invalid. The student will be called again as soon as possible. The student will remain eligible for extracurricular/co-curricular activities subsequent to a retest.

Students will be instructed to remove all coats and wash their hands in the presence of the supervisor prior to entering the restroom. The door will be closed so that the student is by himself/herself in the restroom to provide a urine specimen. The supervisor will wait outside the restroom. The student will have five minutes to produce a urine specimen. The commode will contain a blue dye so the water cannot be used to dilute the sample. The faucets in the restroom will be shut off.

After it has been sealed, lab personnel will transport the specimen to the testing laboratory. The testing laboratory will report the results back to the principal/designee.

In order to maintain confidentiality, the container, which contains the urine specimen to be tested, will not have the name of the student on the container. Instead the student's identification number will appear on the container. Also, the result sheet for the urinalysis will be mailed back to the principal/designee with no name attached; only the student's identification number will appear on the result sheet.

COLLECTION PROCESS

Selected student athletes report from class to the collection site. A specimen of urine is collected following this process:

- a. Student first is asked to wash their hands with soap and water and dry them.
- b. No purses, bags or containers may be taken into the collection area with the student. All extra coats, vests, jackets, sweaters, etc., are to be removed before entering the collection area.
- c. The drug testing custody and control form is completed by the Student and collector.
- d. The collector prepares the urine bottles.
- e. The collector adds a bluing agent to the water in the urinal or toilet.
- f. The student is told to urinate directly into the provided container and should provide a sufficient amount of urine (45 ml) in one attempt. The student is also told they are to hand the container of urine to the collector.
- g. The student steps up to the urinal or enters the stall to collect the specimen, then hands the container to the collector. The student may then re-wash their hands.
- h. With the student watching, the collector will recap the specimen bottles tightly.
- i. The collector checks the volume, reads and records the temperature within four minutes of collection, and looks for evidence of tampering. If tampering is suspected, a second specimen will be requested. A second suspected tampered specimen will be considered refusal to test and the Principal notified.
- j. The collector takes the properly signed and initialed bottle seals and places them over the caps and sides of the bottles.
- k. The student is asked to initial the transport bag.
- l. The sealed bottles are placed inside the transport bag and the top sealed as directed.
- m. The top lab copies of the drug testing custody and control form are folded with the top portion visible to the outside and placed in the Requisition Pouch. This pouch is then sealed as indicated. The student is given the donor copy of the form.
- n. While the student watches, the sealed specimen bag is carried to a secured storage area.
- o. The Student is then sent back to class.
- p. The collector distributes the remaining copies of the form as required, being responsible for getting the appropriate copy of the form to the Certifying Scientist in a timely manner.
- q. The Principal will be notified immediately of any student who refuses to give a urine sample.

Notification Procedure for a Positive Drug Test

When a principal/designee is notified that a student has tested positive the principal will:

Notify the student of the positive test result and give the student the following information:

the substance(s) they tested positive for in the drug test
the parent/guardian will be contacted to set up a conference
the student and/or parent/guardian may submit any documented prescription, explanation, or information which will be considered in determining whether a "positive" test has been satisfactorily explained
the consequences of the positive drug test will be determined by the administration based on school policy and explained to the student and/or parent/guardian in conference.

b. Notify the parent of the positive test result and give the parent the following information:

the substance(s) the student tested positive for in the drug test
the student and/or parent/guardian may submit any documented prescription, explanation, or information which will be considered in determining whether a "positive" test has been satisfactorily explained
the consequences of the positive drug test will be determined by the administration based on school policy and explained to the student and/or parent/guardian in conference

The principal will work with the parent in an attempt to arrive at a mutually agreeable time for a conference.

The principal/designee will attempt to follow the guidelines for parent notification in a timely manner for every positive drug test result. In extenuating circumstances the administrator/designee may notify the parent first if he/she believes reversing the order of notification is in the student's best interest.

Notification will be made in person, by telephone, or by personal mail. Notification will not be made by leaving messages with other individuals, on answering machines, or through email.

PICK-UP PROCESS

The Vendor is responsible for seeing that specimens are delivered to or picked up by the testing laboratory and the Chain of Custody form properly annotated.

EAST WASHINGTON CORPORATION
EXTRA-CURRICULAR/CO-CURRICULAR ACTIVITIES & STUDENT DRIVER
CONSENT FORM

I have received and have read and understand a copy of the “East Washington School Corporation ExtraCurricular /Co-curricular Activities & Student Driver Drug Testing Program.” I desire that _____ participate in this program, and in the extracurricular/co-curricular program of East Washington School

Corporation, and hereby, voluntarily agree to be subject to its terms for my entire school career (grades 7 –12). I accept the method of obtaining urine specimens, testing, and analyses of such specimen, and all other aspects of the program. I agree to cooperate in furnishing urine specimens that may be required from time to time.

I further agree and consent to the disclosure of the sampling, testing, and results provided for this program. This consent is given pursuant to all State and Federal Privacy Statutes, and is a waiver of rights to nondisclosure of such test records and results only to the extent of the disclosures in the program.

Printed Student Name

Printed Parent/Guardian Name

Student Signature

Parent/Guardian Signature

Date

Date

I, _____, have decided not to participate in any extracurricular activities sponsored by East Washington School Corporation or drive to and from school for the remainder of this school year. In order for me to participate in the extracurricular/co-curricular activity program at a later date, I understand that I must submit to a urinalysis. I understand that my parent/guardian and I are financially responsible for the urinalysis.

Printed Student Name

Printed Parent/Guardian Name

Student Signature

Parent/Guardian Signature

Date

Date

STUDENT DISPOSITION PROCEDURES

Substance Abuse: The following applies to all East Washington School Corporation students attending school or school-related events, e.g., field trips, athletic events, etc. In all instances, due process procedures, as established by IC 20-8.1-5-8, will be followed. The proper authorities will be notified where appropriate. The building principal may use discretion in the disposition of any offense which may fall within the domain of this policy.

I. USE AND/OR POSSESSION: Under the influence of alcohol or other unauthorized drug or narcotic.

DISPOSITION:

First Offense: a.) At the discretion of building-level administrator, expulsion may be recommended to the Superintendent. The following are to be met by the student and parent/guardian: 1.) Student will be suspended up to a maximum of ten (10) school days. In the meantime, Due Process proceedings will be initiated for possible expulsion. 2.) Student cannot return to school until he/she meets with the Expulsion Examiner for an assessment of chemical use, and is in compliance with the recommendations of the Expulsion Examiner and school officials.

*Possible recommendations from the Expulsion Examiner:

- a.) Return to school after ten-day suspension.
- b.) Chemical use assessment/test administered by professional outpatient drug/alcohol counselors or juvenile law authorities.
- c.) Assessment by outpatient drug/alcohol counselor plus outpatient counseling and/or drug/alcohol education for student and parents/guardians with certified outpatient counselor or qualified school personnel.
- d.) In-patient treatment commensurate with the ability of the family to pay for such services.
- e.) Refer to the County Probation Office.
- f.) Require written proof and results of drug/alcohol test at time of assessment and at the end of the disciplinary action/probation period prior to reinstatement back into school (if initial test results were positive).
- g.) Required to attend alternative school.
- h.) Expulsion

Completion of all of these recommendations in their entirety to the administration's satisfaction will be necessary for reinstatement of student and thereby expulsion waived.

Note: All of the above requirements will be at the cost to the student and his/her parent and not at the cost to the school corporation.

Second Offense: The building level administrator will recommend expulsion to the Superintendent.

DRESS CODE

The philosophy of Eastern High School is that the parents of students are directly responsible for the appearance and the dress of their child. Parents should see that each student comes to school clean, well-groomed, and fully and appropriately dressed at all times. Unusual and extreme styles of dress, hair style/color, or clothing that would cause a disruption or interfere with school purposes or educational function should not be worn to school. No unnatural or designer eye contacts allowed. Body scents that duplicate the smell of drugs will not be allowed. Body odor or disruptive colognes or perfumes will not be allowed. Certain types of clothing have always been considered appropriate for school, church, etc., while other types of casual clothing are made to wear in certain places, just as bathing suits are made to wear at the pool or beach. Final determination regarding these issues will be made by the administration.

The key enforcement guideline to the dress code is that students should not wear clothing of a revealing nature. Final determination regarding dress code issues will be made by the administration.

The following items attempt to serve as a guide to students as they dress for school:

1. Students may wear fingertip length shorts and skirt/dresses. Note-Skirt/dresses with slits: the highest point of the slit in the material must be below fingertips. Shorts must be loose fitting.
2. Students are required to wear shoes with soles at all times.
3. Students are required to wear shirts, sweaters or blouses that are worn, at a minimum, waist length. In other words, clothing which reveal a bare midriff or "lower back" will not be permitted. Shirts/tops must have proper coverage of the upper chest area. Mesh or sleeveless shirts/tops are not to be worn. Pants will be worn at waist level and not allowed to drag the floor/ground.
4. Students are not to wear:
 - A. Shirts or garments which only partially cover the upper body, such as tank tops, halter tops, tube tops, strapless tops, spaghetti straps, or mesh tops, unless said items of apparel are worn over or under a blouse or shirt. Shoulders should be covered when wearing any type of top. Shirts without sleeves are also not allowed. Also, no underarm or side rib area below armpit, chest, back areas or bellies is to be showing. This applies to boys and girls equally. This also applies to gym/PE class.
 - B. Hats, caps, sunglasses, tinted glasses, headbands, headwear, or bandannas during the school day. Hats and sunglasses should be left in the student's locker immediately upon entering the building for the entire day... They should not be brought to class. Students should not loiter in the gym or halls wearing headwear.
 - C. Clothing, jewelry, or accessories that refer to or promote the use of alcohol, beer, drugs, tobacco, or brands thereof.
 - D. Clothing, jewelry, or accessories that contains obscene/lewd writing or pictures, contains profanity, implies or portrays sex, or suggests violence, or promotes illegal activity or violence.
 - E. Ripped or torn clothing revealing undergarments or skin (above the top of the knee) is not allowed. Final decisions regarding excessively ripped or torn clothing will be made by the administration.
 - F. Clothing, jewelry, or accessories that displays gang emblems, signs, and/or symbols, or is worn in a representative way of gang signs, writings, drawings, displays/or promotion of gang or gang activity, detracts from, disrupts, or interferes with school purposes or educational function is not allowed. A student in violation will:
 - a) directed to modify his/her attire or personal appearance while at school,
 - b) sent home to make necessary changes, or
 - c) be suspended from school or classes or otherwise disciplined pursuant to the Indiana Due Process Code(IC 20-33-8 et seq.).
 - G. Chains will be prohibited. Wearing apparel, accessories, etc. may not be allowed if believes that they are a potential threat to safety. Some not allowed are long beads, strips of fabric, spiked bracelets, or necklaces, ropes, etc.

- H.No writing, drawing, symbols, etc. on textbooks, lockers, clothing, paper, or computer screen/systems at EHS, alternative program or Prosser will be permitted that represents illegal or harmful messages.
- I.Pajamas, sleepwear, and house slippers are not appropriate public wear for school and are therefore not allowed.
- 5.Backpacks, gym bags, purses, and book bags must be kept in the student's locker during the school day.
- 6.Body piercings and earrings worn other than on the ears are prohibited, unless a clear spacer is worn by the student.
- 7.Body markings, writings, symbols, or tattoos on the face or body that are lewd, vulgar, indecent, plainly offensive, or plainly disruptive (by an administrator's decision) are not allowed.
- 8.Excessively long or bulky coats(i.e. dusters) will not be allowed. Clothing that is extremely tight or loose is not allowed. This is at the administration's discretion.
- 9.Jackets and coats which are designed as outerwear are not to be worn during the school day. This is at the administrator's discretion.

LOSS OF DRIVERS LICENSE

Section 1. IC 9-24-2-1, AS AMENDED BY HEA 1279-1995, IS AMENDED TO READ AS FOLLOWS (EFFECTIVE JULY 1, 1995): Sec.1.(a) A driver's license or a learner's permit may not be issued to an individual less than eighteen (18) years of age who meets any of the following conditions:

- 1.Is a habitual truant under IC 20-8.1-3-17.2.
- 2.Is under at least a second suspension from school for the school year under IC 20-8.1-5.1-8 or IC 20-8.1-5.1-9.

MOTOR VEHICLE REGULATIONS

1. Students who drive a motor vehicle to school shall have on file in the principal's office an application signed by the parent. If you will be driving more than one vehicle, you must register all of them. Parking stickers will be issued and must be placed in the lower corner of the front windshield, driver's side. A \$1.00 fee is required for each sticker issued. Non-registration violations may be subject disciplinary action and/or loss of on-campus driving privileges.
- 2.Driving in the area adjacent to the school, before school begins in the morning, unless for the reasons stated in the application shall be considered a violation.
- 3.All students who drive to school shall park their motor vehicle in the parking lot south of the building or in other areas designated for student parking. All vehicles will park facing the school.
- 4.The motor vehicle is not to be moved from the parking lot during the school day unless the student has a written statement from his parents and permission from the office.
- 5.Student shall observe all rules and laws of driving at all times. Drivers are directly and equally responsible for their rider's actions.
- 6.Parking lot speed should be ten miles per hour at all times. Speed limit on the street near school is fifteen miles per hour.

- 7.No automobiles or motor vehicles shall be operated on the school property unless such vehicle and operator are covered by liability insurance (personal injury and property damage) which fact shall be certified by the owner of such automobile or motor vehicle.
- 8.Students driving to school may have their car searched by school authorities if reasonable suspicion warrants a search.
- 9.Students who violate the above regulations shall have their privilege revoked.
- 10.No student is to loiter in the parking lot or sit in vehicles. Upon arrival, the student is to park the vehicle and immediately enter and stay within the building.
11. Riders are expected to obey all rules and directions and behave appropriately, just as drivers.
12. Prosser students must ride the bus to and from all Prosser classes. Any exceptions MUST be pre-approved by the Eastern High School administration.
13. Students driving a vehicle to and from school are subject to the EWSC drug testing policy.

RULES & REGULATIONS FOR STUDENT BUS TRANSPORTATION

WHEN STUDENTS ARE BEING TRANSPORTED ON AN EAST WASHINGTON SCHOOL BUS, STUDENTS ARE UNDER THE DIRECT SUPERVISION AND CONTROL OF THE SCHOOL BUS DRIVER. STUDENTS ARE SUBJECT TO DISCIPLINARY MEASURES BY THE BUS DRIVER AND GOVERNING BODY OF THE EAST WASHINGTON SCHOOL CORPORATION:

- *Students are to be at the bus stop and ready to load when the bus arrives. Please Note: There is not a recognized waiting time for the bus, so please use good judgment. Students are to be “at” the bus stop when the bus arrives.
- *Remain seated until the bus comes to a complete stop and avoid pushing/shoving when loading/unloading.
- *Be seated promptly and remain out of the aisle.
- *Obey the driver promptly and respectfully.
- *Loud noises, outbursts, and/or profane language are not permitted on the bus.
- *All students are to be quiet when at the railroad tracks.
- *There is to be no alcohol, tobacco products, and paraphernalia: ex: dip, chewing tobacco, cigarettes, and/or electronic cigarettes or any illegal substance. All products of this type are against school policy.
- *Students are expected to treat bus equipment respectfully and refrain from defacing/destroying property. If a student is directly caught destroying school property, the parent will be liable for charges to repair.
- *Live animals and glass containers are not allowed on the school bus.
- *Students are required to make other transportation arrangements for items that cannot be placed on the student’s lap or in the floor directly in front of the student. No items

may hang out in the aisle or block any emergency exit. Any item/s found to be hazardous or dangerous to riders and driver, are not allowed on the bus at any time.

*Students are to remain inside the bus at all times. Students should keep their head in the bus as well as arms and other body parts.

*Students are expected to sit properly in the seat facing forward at all times.

*Students shall behave appropriately at all times and not become involved in horseplay of any kind.

*Students are expected to show courtesy and consideration to fellow students and the driver.

*Students are not to have any items out of his/her backpack.

*The East Washington School Corporation will not be responsible for theft or loss of headphones or other electronic devices. Headphones are not to be shared with other students. If students are allowed by the driver to listen to music, it must be maintained at an acceptable noise level and is under the discretion of the driver. If the driver tells a student to turn the music down or has issues with proper use, the driver has the authority to tell the student to put away and deny privileges.

*Electronic devices are at the discretion of the driver. East Washington School Corp will not be responsible for lost or broken devices.

*Throwing of any objects on the bus is a direct violation of safety on the bus and will not be tolerated.

*Verified parent notes or calls to the school are required if parents desire their children to ride a bus other than the one the student normally rides in the event of an emergency or child care situation. Once the parent has notified the student's school office, if the permission is granted, a pass will be given to the child for the bus driver.

Note: All permanent route changes must be approved by the Transportation Director.

Examples of reasons for consideration of permanent route changes are a change in the student's residence, a change in daycare provider, or an emergency situation. Objection to disciplinary consequences is not a justifiable reason for permanent route change

*All drivers have the authority to assign students to seats and move them if needed.

*Upon the recommendations of the bus driver, the school authorities may deny the privilege of riding on the school bus to any student who refuses to conduct himself or herself in an appropriate manner.

*Drivers have the authority to put a student off the bus for one day at a time.

*During a bus suspension, the suspension applies to all East Washington Buses. When a student violates a rule(s) on the bus, a conduct form will be filled out by the driver, submitted to the building administration, reviewed, investigated, and final outcomes will be assigned per the building administrator and/or bus driver. Major offenses and continued infractions will be handled according to the administration's discretion relative to state and local guidelines. Students may be suspended from riding the privileges for the remainder of a school year. If it is determined appropriate to cease bus riding privileges for any length of time, parents must be responsible to bring their child to and from school. The school will closely monitor the attendance of the child and will notify the Department of Public Welfare if absences become an issue in the result of a bus suspension. I.C. 20-0.1-5-19

*IC 20-27-5-2 Authority to provide transportation; fees prohibited Sec. 2. (a) The governing body of a school corporation may provide transportation for students to and from school.

*The striking of or threatening of a bus driver will result in immediate and permanent loss of riding privileges.

*A school bus is considered "private property," and it is not acceptable or allowable for any non-school personnel to be on a school bus at any time unless given permission by school personnel. Unapproved entry can/will result in contacting law enforcement.

*If there is a problem/concern, please contact the driver via telephone, email, or the school. Please do not address issues/concerns at the bus stop. This is very unsafe and unacceptable.

EXTRA-CURRICULAR ACTIVITIES

Students are encouraged to become involved with the many extra-curricular activities that are available at Eastern High School.

In addition to the many athletic opportunities, the following is a partial list of the clubs that students may wish to become active in:

- Art Club- SADD- Pep Club
- Dance Team- Student Theatre- FFA
- National Honor Society- Student Council- Academic Teams
- Spanish Club- Science Olympiad - Trap Shooting Club - Bass Fishing Team

In addition to these clubs, new clubs may be organized throughout the year. Students should consider becoming involved in the many activities which are available. They should also listen for the announcements regarding club meetings and activities.

PROSSER

Students are NOT allowed to drive or ride to Prosser without prior approval by one of the Eastern principals. This includes missing the bus for any reason. If the student wishes to drive/ride to Prosser due to a Prosser event or need, Prosser must issue the proper form prior to that date. Eastern may approve the request ONLY after the requesting Prosser personnel and parents have signed the request.

On days that Eastern High School is on a two-hour delay schedule due to inclement weather, the morning Prosser bus will not run. This will be done to eliminate confusion and for the safety and well-being of all of our students. You will not be penalized at Prosser. The afternoon bus will run as scheduled following the two hour delay.

STUDENT ACTIVITIES

Student activities reinforce the regular school program, aid in total life adjustment, teach democracy and the American way of life, and provide the student with an opportunity to have fun. They are effective only when they meet the needs and interest of the students. We urge all students to take part in scheduled activities plus any extra-curricular activities scheduled after school in which you are interested. At athletic contests student dress and behavior that meets standards of the IHSAA tournament series is required.

FIELD TRIPS

All Eastern High School students are eligible to participate in field trip activities. Each student is responsible for paying any fees that may be required to go on the trip. Students must have signed written permission slips on file before being allowed to go on any field trip.

If a staff member reports that a student is uncooperative, disobedient, or disruptive during any portion of a field trip, then that student may be ineligible to attend future field trips for the remainder of the school year. The administration reserves the authority to revoke field trip privileges as a disciplinary measure. Any parent/guardian who participates as a chaperone, must have a limited background check completed and on file in the office.

MISCELLANEOUS REGULATIONS

- 1.All students must pass one year of physical education during their high school career.
- 2.Leave the building promptly at the dismissal unless there is a special reason for doing otherwise. Students should not stay after school unless a school sponsored activity is being held and a teacher is present.
- 3.Every student is responsible for checking to see that all his/her credits are in order.
- 4.Students using school transportation to functions away from home (ball games, concerts, class parties, etc.) must return by the same method unless a travel release has been filled out and signed by the parent and coach/sponsor in advance of the trip. Prosser students can drive to/from Prosser and Eastern ONLY by prior approval of school administration. (Exception: A student may be permitted to ride home with his parents with administrative consent. If a student becomes a discipline problem on any trip, the school has the right to deny the student the privilege of riding the bus in the future.)
- 5.Middle School students are not eligible to attend the prom.
- 6.To participate in an after school or night extra-curricular event, athletic event or practice, club meeting, concert or rehearsal, etc., a student must be in school all day

unless excused in advance by the principal or assistant principal. Excuses will normally not be approved unless for a funeral, doctor or dental appointment.

7. Students should not bring items of value to school that do not serve a school purpose.

ATHLETES AND AFTER-SCHOOL ACTIVITIES

To participate in an after school athletic event, activities or practice, club meeting, concert or rehearsal, etc., a student must be in school attendance all day unless excused in advance by the principal, assistant principal, or athletic director. Excuses will not normally be approved unless for a funeral or medical appointment. A student must also be enrolled in at least one or more courses in order to participate in co-curricular or extracurricular activities. Students participating in IHSAA-sponsored sports/activities must also adhere to all IHSAA by-laws.

SPORTS/ATHLETICS

Eligibility of Athletes/Regulations of the I.H.S.A.A.

1. To be eligible scholastically, students must have received passing grades at the end of their last grading period in school in at least five full credit subjects or the equivalent and must be currently enrolled in at least five full credit subjects or the equivalent.

Semester grades take precedence.

Two semesters of the state required physical education course may be counted as a full credit subject for eligibility purposes even though a full credit is not granted by the Department of Education. When the block four scheduling program is used, students must be currently enrolled in and passing three courses. Class periods must meet Indiana Department of Education standards for awarding credit and minutes in class.

Note: A full credit subject requires a minimum total of 250 minutes of instruction per week for one semester. For further interpretation see I.H.S.A.A. Articles and Bylaws.

2. A student is not eligible for athletics if a parent and physician's certificate is not on file in the principal's office prior to inter school competition.

3. A student is not eligible for athletics if he/she has violated his/her amateur standing in any way by playing under an assumed name, by accepting remuneration for his/her participation in any athletic activity, by participating in athletic events having cash prizes or prizes having other than symbolic value, or by participating in activities sponsored by professional athletic organizations.

4. If a student has been absent five or more days from school due to illness or injury, he/she must present to the principal a written statement by a physician stating that he/she is again physically fit.

5.A student may be declared ineligible for sports and no awards will be given if because of bad habits or improper conduct bring discredit to yourself or Eastern High School.

6.A student is ineligible if you participate in practices, games, contests or scrimmage not under the direct supervision and auspices of his/her high school.

ATHLETIC CODE OF CONDUCT

There is an Athletic Code of Conduct each athlete is expected to follow. Issues in the Code of Conduct deal with the usage and/or possession of illegal substances, such as alcohol, tobacco, and drugs. For a copy of the complete policy, contact the Athletic Director at 967-5771.

ATHLETIC HANDBOOK

Defined student/athlete as:

1. Student/Athlete first participates in a sport.
2. Student/Athlete first participates in pre-season workouts, post season workouts with a coach.
3. Student/Athlete signs the Athletic Handbook and/or Student Handbook.

The Eastern High School mascot, "Musketeeer" along with the slogan, "All for One, and One for All", is truly where Eastern Athletics stand. We are a proud member of both the Indiana High School Athletic Association, (our governing body) and the Mid-Southern Athletic Conference. By being members of these fine organizations, Eastern High School and its community must comply with some basic rules of sports and high school competition. Parents, players, coaches and fans are expected to act with good sportsmanship at every sporting event attended, both home and away. We encourage our community members to come and support our athletic teams as they compete. However, each person in attendance must comply with the basic concept of good sportsmanship at all times. We encourage all Musketeeer fans to support our players and coaches. We encourage everyone to cheer for our team, and NOT against the opponent.

Athletic competition in the Mid-Southern Conference requires a tremendous amount of self-discipline and teamwork. Winning athletic contests at any level is hard to accomplish. Only those players who are willing to sacrifice their own recognition for the good of the team will be successful. When the individual athlete is willing to make sacrifices for the betterment of the team, do what is asked from the coaching staff, and gives 100% in both physical and mental effort, only then will we be champions.

Eastern High School is very happy to have your son and or daughter participating in athletics. We believe that interscholastic athletics are an important part of the overall mission of Eastern High School. We believe that a sound athletic program contributes to the development of health, physical skills, emotional maturity, social competence, moral value and self-confidence of each individual that participates.

As a student of Eastern High School, the school welcomes you to participate in our athletic programs. We encourage you to reap the benefits that athletic competition offers. You must also understand that the rewards you receive from participating have a direct relationship to the amount of effort you are willing to put into the program. Discipline and sacrifice are two of the main foundations in which your success as an athlete rests. Your coaches will challenge you to become more disciplined and to make great sacrifices for the development of the team as well as yourself. We hope that each athlete finds the experiences of participating in athletics at Eastern High School rewarding. As a member of our athletic teams, you are part of a program that has become a proud tradition at EHS. If problems arise, please talk with your coach or any member of our athletic staff.

As each student/athlete enters high school athletics, the philosophy somewhat changes from that of the middle school. In many situations, at the middle school level, each player gets to play in most of the games. In some cases, there are B-team games for those with less experience and talent. The focus on building a team concept, building individual skills and teaching lifetime lessons are ideals both addressed in middle school athletics as well as in high school athletics. We understand that everyone wants to win, and that winning is an important part of athletics, but it is not our sole purpose. As athletes move into the high school, winning gets stressed more than at the middle school level. Everyone has their own idea on what is best for each team. However, the coach will be responsible for decisions of the team being formed. The coach will be responsible for selecting the team members, who plays in the varsity games and who plays in the junior-varsity games. In most cases, a senior will either play on the varsity team, or get cut from the program by the coach. Because your son/daughter is an upper class man, do not assume he/she will play on the varsity team. The coach should select the best team to play Varsity and the next best team will make up the junior-varsity. The coach should and will base each decision on what is best for the program, both now and in the future. In order for the team to be successful, each player must fulfill their role to the best of their ability both in terms of talent and in terms of effort given in practices and games. Each player must understand that there are positions within the team that are more glorifying than others. However, it is the responsibility of each player to do what is asked for the team to become successful. Only when a player accomplishes the roles given by the coach to the best of his/her ability will the true reward of athletic competition be understood.

The lessons learned through athletic competition will carry over throughout each athlete's entire life. We encourage parents to help reinforce the decisions being taught by the coaches. Both the coaches and the parents want what is best for each student/athlete. We must all work together, parents, coaches, and athletes to experience success. Second guessing a coach's decision on play calling or who is playing is only detrimental to the team. Be a positive example for your child. Student/Athletes need to understand there is no guarantee of playing time. Because one makes a team, there are no "rights to play." Parents as well as athletes, and coaches are a reflection on our school. Therefore, we expect all involved to demonstrate good sportsmanship toward our opponents, team members, coaches, and officials.

We encourage each student to become responsible in handling problems they may face during athletics. When problems or questions arise, we encourage the athlete to first contact the coach and try to work out the problem. As a parent, it is important to keep involved and up to date with your child, but allow time for the coach and the athlete to recognize and help fix problems. When parents need to become involved, do so in a positive manner. Remember, the coach is also interested in the welfare of your child, but makes decisions on what is best for the entire team. Here are some guidelines that must be followed in order to resolve any problems.

EASTERN HIGH SCHOOL ATHLETICS "PARENT, ATHLETE, COACH RELATIONSHIP"

Both parenting and coaching are extremely difficult vocations. Coaches and parents both want the athlete to have a positive experience as they participate on an athletic team. Communication is the key to making the positive experience become a reality. Athletes, parents, and coaches are all responsible for effective communications. By everyone working together, we can make the athletic experience enjoyable for all involved. Since research indicates a student involved in co-curricular activities has a greater chance for success during adulthood, these programs have been established. Many of the character traits required to be a successful participant are exactly those that will promote a successful life after high school.

APPROPRIATE CONCERNS TO DISCUSS WITH A COACH

1. Concerns regarding your child's mental and physical status.
2. Ways to help your child improve in the activity.
3. Concerns about your child's behavior.

It is difficult to accept when your child is not playing as much as you may hope. Coaches are professionals. They make decisions based on what they believe to be best for all athletes and the team as a whole unit. As you have seen from the list above, certain things can be and should be discussed with your child's coach.

ISSUES NOT APPROPRIATE TO DISCUSS WITH COACHES

1. Team Strategies
2. Play Calling
3. Other Student- Athletes
4. Playing Time

There are situations that may require a conference between the coach and the parent. These are to be encouraged. It is important that both parties involved have an understanding of the other's position.

WHAT SHOULD PARENTS DO IF THEY WANT TO MEET WITH A COACH?

1. Call and set up an appointment with the coach. This should be a time when both parties can take time to discuss the issues at hand. The meeting should be done from a respectful manner from both sides. Becoming emotional will only decrease the opportunity to successfully resolve the problems. Parents should always go to the coach first, before taking the issue to the administration. If problems are still not solved, the parent should contact the Athletic Director.
2. Please do not attempt to confront a coach before or immediately after a contest or practice. These can be emotional times for both parties involved. Meetings of this nature do not promote resolution. The best solution is for the athlete to first talk with the coach, trying to resolve the matter at hand, before the parents communicate with the coach. Parents should remember that the coach is looking out for what is best for the entire team, not just one individual as the decisions are made. The coach should always be honest during the discussion, not just telling the player or parent what they want to hear.

COMMUNICATION COACHES EXPECT FROM PLAYERS

1. Athletes should express concerns or questions immediately and directly to the coach. The best time to meet with the coach is directly after the practice or the game in which the question or concern happened.
2. Notification of any schedule conflicts well in advance.
3. Specific concerns in regard to a coach's philosophy and/or expectations. As your children become involved in the athletic programs at EHS, they will experience some of

the most rewarding moments of their lives. It is important to understand that there also may be times when things do not go the way you or your child wishes. At these times discussion with the coach is encouraged.

COMMUNICATION YOU SHOULD EXPECT FROM THE COACH

1. Expectations the coach has for your child as well as all members of the squad.
2. Locations and times of all practice, contests and meetings.
3. Team requirements— fees; necessary forms; special equipment, practice packs, off season conditioning etc.
4. Procedure should your child be injured during participation.
(Emergency medical release form should be filled out for every athlete.)
5. Discipline resulting in the denial of your child's participation. When a coach decides to sit an athlete, the communication will be directly to the athlete and not to the parents. Issues concerning suspension from the athletic director will be communicated through mail to the parents as well as a discussion with the athlete.
6. Each Head Coach will conduct a pre-season meeting with ALL athletes and parents to go over the expectations for the upcoming season. It is important that each athlete is represented by at least one parent at this meeting.

***NOTE: Even though we try to go by the posted schedule, there are times when practices need to be changed. Please be understanding when this happens.

EASTERN HIGH SCHOOL ATHLETIC DEPARTMENT CODE OF CONDUCT

POLICY EFFECTIVE YEAR ROUND

Violations including but not limited to: Illegal Substances/Alcohol, tobacco (& other nicotine containing) products, non-prescription drugs, prescription drugs (or any other intoxicant), theft, vandalism, drug paraphernalia, e-cigarettes, Juuls, e-cigarette paraphernalia, inappropriate use of social network sites, cameras and/or cell phones. Other criminal violations could also be considered as a breach of our code of conduct. Students should never use their cell phone, for any reason in a locker room. This is strictly prohibited at all times.

All athletes and parents must sign a consent form indicated they are subject to our random drug test conducted each month throughout the school year.

This information is needed to help every student at Eastern High School make the right choice when confronted with illegal substances. It is the intent of the Athletic Department to help athletes to “say no” by highlighting the consequences of using or possessing, or in the presence of others using or possessing illegal substances on or off campus. The possession or use of tobacco, alcohol, and drugs will not be tolerated at Eastern High School. Any student involved in athletics, including cheerleaders, managers, and statisticians, may be found guilty of violating this illegal substance code, when turned into the athletic office by his/her own parent; a police officer; a teacher/coach on staff at East Washington School Corporation, testing positive to a school drug test, or if the student admits to this involvement when questioned by the administration. Simply hearing from another student or parent will not be grounds to penalize a player. We will investigate any information we receive regarding illegal substances. The following will be enforced:

The length of the suspension (25% or 15%) of the season is from the number of possible regular season Varsity events/dates for each sport as used by the IHSAA guidelines. This number does not include the IHSAA state tournament series if applicable. Special circumstances will be dealt with by the EHS Administration to ensure fairness for all athletes.

Example: Basketball is allowed to play 22 regular season events, so 22 would be the number used for figuring the suspension. Coaches may add penalties, suspension or dismissal from the team for violation of any team policies at the discretion of the coach. For sports like wrestling where an athlete may compete 3 times on one date, we will use the number of dates.

1ST OFFENSE:

A. The athlete will miss 25% of the sport contests he/she is currently participating in. If an athlete completes the proper school assigned treatment plan, the athlete may reduce the penalty by 10%. This program must be approved by the EWSC administration. A follow up test must be conducted at the cost of the student or the parent. This test must come back negative in order for the student/athlete to resume competition, or the athlete must serve the full suspension.

B. If an athlete is not currently involved in a sport; the athlete will serve the suspension at the beginning of his/her next athletic season and serve the appropriate time depending on if the athlete has completed a rehab program.

C. When the violation occurs near the end of a sport season, the athlete will be suspended for the remainder of that sport season (not exceeding 25% of the contests) plus the beginning of the next sport season, in order to complete the suspension. The actual number of contests the athlete must sit out in this situation will be at the

discretion of the administration. The athlete must continue to practice and show a good attitude or the coach may dismiss the athlete from the team.

D. The athlete must complete the season in the sport he/she served the suspension. (i.e. An athlete cannot participate in a sport— serve the suspension then quit the team or be dismissed from the team by the coach. If an athlete serves the suspension, then quits the team or is dismissed by the coach, that athlete must serve the full suspension in his/her next sport season.) If an athlete sits out an entire 365 days, then decides to play sports, the suspension is considered served, unless the suspension is for a 3rd offense.

E. Any “SPECIAL CIRCUMSTANCES” that become an issue will be dealt with by the school administration using their discretion.

2ND OFFENSE: The athlete will be suspended from participation in athletics for one calendar year from the date the violation is confirmed by the school administration. If an athlete enrolls and completes the approved rehabilitation program and tests negative for any substance, then the penalty will be reduced to 6 months of the time of the violation. All rehabilitation and follow up testing will be at the expense of the student or parent.

3RD OFFENSE: The athlete will be suspended for his/her entire high school career from participating in any athletic events.

PROBATION: In a situation where the student/athlete is in attendance where others are using, or in possession of alcohol/drugs/ or tobacco products, including chewing or dip, but the student/athlete does not use any substance. For the first incident, the student will be put on notice that he/she is on probation, without suspension. The parents will be notified in writing of the situation. For the second incident a student is in attendance where there is use or possession, that athlete will be penalized the same as the “first offense clause” which is a 25% suspension.

We believe that each athlete has a responsibility to his/her teammates, school and community to be a good example in the community. Athletes need to maintain a high level of physical fitness in order to compete in our contests. Illegal substances only hinder the athlete’s ability to maintain the top fitness level needed. All athletes are role models and must conduct themselves in a way that enables our future youth to be guided in a positive direction.

BEHAVIOR CLAUSE: Any athlete arrested or detained as a juvenile on such a charge may be suspended from participation pending investigation of the incident. Conviction of a felony at any time shall exclude the student/athlete from athletic participation for one full year(12 months) from the day the violation is confirmed by school administration. Conviction of a misdemeanor may be subject to athletic

suspension for 25% of the contests on the first offense, with practice at the discretion of the coach. The second succeeding offense, either misdemeanor or felony, may bring an athletic suspension for one calendar year from the day the violation is confirmed.

***NOTE: If the athlete has possession or uses illegal substances at a school event or on school property, further disciplinary action may be taken by the school administration in addition to the above penalties. Each coach has the right to remove an athlete from the program for any infraction that brings discredit to the program.

MUSKETEER ATHLETIC BOOSTER CLUB

The Musketeer Athletic Booster Club is an organization that helps raise money for the different athletic teams. It has elected officers that serve a two-year term. Their sole purpose is to help fund the different sports programs. By having a solid booster club, the athletic department will not have to conduct fundraisers to help generate money for the sports teams. This will be the fundraiser for all teams in the athletic department. The booster club is not responsible and will not address any issues that deal with coaching philosophies, coaching duties, or issues that arise within a certain program.

The dues are simply \$5 per month. The booster club is always seeking new members to join. Most people pay one year at a time(\$60). If you are someone who wants to get more involved and become an officer, please contact the Athletic Director, and he will direct you on how to become more involved. We are always looking for people with new ideas to help with the booster club. There is a monthly drawing for those people that have paid their dues. Monthly meetings take place the first Wednesday of each month, normally, in the high school cafeteria. Meetings start at 5:30 PM.

The procedure for a coach to purchase something for their sport is easy. The coach lets the Athletic Director know in advance of an upcoming meeting, so the officers are aware of who is requesting equipment. At the next booster meeting, that coach presents his interested purchase, the number of items needed and the amount of money needed to make the purchase, to the officers of the booster club. After the presentation, the officers discuss any concerns and then vote to either purchase the equipment requested by the coach, or reject the purchase of that equipment.

ATHLETIC ELIGIBILITY

Eligibility of Athletes/ Regulations of the IHSAA.

To participate in athletics, a student must be in school attendance all day unless excused by the Principal, Assistant Principal, or Athletic Director. Excuses will not normally be approved unless for a funeral or medical appointment. Students may not attend any event if they are serving an out of school suspension. Students will be

considered tardy if arriving within the first 10 minutes the first period of the day. Any athlete arriving after ten minutes of the first period class will be considered absent and will not be allowed to play or practice on that day. Students with more than one tardy to school will be held out of practice or competition for that day. Any special circumstances will be dealt with by the administration. It is our goal to have all students attend school all day in order to participate in extracurricular events.

1. Enrollment/Scholarship: Each participant must be an enrolled student. Scholastically, students must have received passing grades at the end of the equivalent and must be currently enrolled in at least five full credit subjects or the equivalent. Semester grades take precedence. Two semesters of the state required physical education course may be counted as a full credit subject for eligibility purposes. When the block four scheduling program is used, students must be currently enrolled in a passing three courses. Class periods must meet Indiana Department of Education standards for awarding credit and minutes in class.

***NOTE: A full credit subject requires a minimum total of 250 minutes of instruction per week for one semester. For further interpretation see I.H.S.A.A. Articles and Bylaws.

**** All Alternative classes except ASPE will count toward an athlete being eligible for participation. These students will be given a grade at the end of the semester, and must have passed 70% of the total classes offered at Eastern.

Students in the Alternative School MAY be eligible for extra-curricular activities if approved by the building principal. Alternative School students interested in participating in athletics must meet IHSAA requirements (IHSAA Rule 18) and a meeting with the building principal prior to Alternative School enrollment is required.

Enrollment in a Non-Public, Non-Accredited School If a student is Enrolled in and attends, Full-time, a non-public, non-accredited school the student may have eligibility to participate in the athletic program at the Indiana Public School serving the student's residence, provided that: (1.) the student in conjunction with the non-public, non-accredited school and the Public School serving the student's residence, provides proof to the IHSAA that the spirit of the eligibility rules will not be compromised; and (2.) the student has been Enrolled in the non-public, non-accredited school for the previous Three (3) years in succession; and Rule 12 - Enrollment 46 (3.) the student completes any state-wide examinations authorized by the Indiana Department of Education; and (4.) the non-public, non-accredited school agent provides proof of meeting the provisions of rule 18-1 of the IHSAA by-laws during the time period between the end of the member School's designated Grading Period and the corresponding certification date; and (5.) the student must be Enrolled in and attending a minimum of One (1) full

credit subject offered within the member School building. 12-6 - Enrollment in a Virtual Education School If a student attends a Virtual Education School, the student may have eligibility to participate

Home School Students: May a student who is “Home Schooled” and being taught by his/her parents be eligible for athletics?

A. Yes, under the non-accredited student rule, a student who attends a non-public, non-accredited school, which includes all home education schools, may be eligible to participate in the athletic program at the Indiana Public School serving the student’s residence, provided the student meets the rule’s minimum requirements and conditions. Otherwise, a student is eligible to participate in an athletic program involving IHSAA recognized sports only at the member school in which the student is enrolled and attends, and is passing seventy percent (70%) of the maximum number of courses offered at that member school.

Student/Athletes that are receiving an “F” for a current grade and also are showing zero’s for assignments not being turned into the teacher, will have two days to complete the missing work or be suspended from practice and/or games until the zero is removed. Once the zero is removed or, the student no longer has an “F” as the grade, the student may resume practice or competition. Each coach will also work with each athlete on keeping a passing grade.

2. Physical Examinations: A student must have the Indiana High School Athletic Association Student/Parent/ Physician Certificate on file with the Athletic Director before his/her first practice or conditioning session. A student may not participate in any physical activity without first turning this into the Athletic Director. Also, every parent and student must sign off on information received on concussions and sudden cardiac arrest. All forms must be completed on “Final Forms” prior to an athlete competing in practices or contests by both the parent or guardian and the student/athlete. ALL parents are expected to attend a pre-season meeting with the coaching staff and or Athletic Director prior to being allowed to compete in contests. This meeting will include the expectations of the coaching staff for all athletes involved. Physicals must be up to date at all times in order to work out with coaches both in-season and out of season.

3. Medical Coverage: Student Accident Insurance paid by the parents or a waiver signed by the parents stating that the student is adequately insured must be on file with the Athletic Director before the first practice.(back page of physical form) If a student has been absent five or more days from school due to illness or injury, he or she must present to the principal a written statement by a physician stating that he or she is again physically fit. Eastern High School has a certified trainer that will help deal with any injuries. When injuries occur, please see the trainer for medical information. If Eastern

High School has a certified trainer, he/she will help deal with any injuries. When injuries occur, please see the trainer for medical information. Students are encouraged to report any injuries, irregular skin rashes to the coaching staff immediately. Every athlete must complete a concussion screening pre-test prior to starting their career at Eastern High School. This test takes approximately 30 minutes and is administered in our computer lab. The results are forwarded to the Methodist Sports Clinic in Indianapolis. Every parent and student must sign-off either through the online enrollment procedure or by signing a paper indicating the parent/guardian and athlete have read the information on the possibility of concussions during sports activities.

4. Amateurism: A student is not eligible for athletics if he or she has violated his or her amateur standing in any way by playing under an assumed name, by accepting remuneration for his or her participation in any way by playing under an assumed name, by accepting remuneration for his or her participation in any athletic activity, by participating in athletic events having cash prizes or prizes having other than symbolic value, or by participating in activities sponsored by professional athletic organizations.

5. Conduct: A student may be declared ineligible for sports and no awards will be given if because of bad habits or improper conduct brings discredit to yourself or Eastern High School.

6. Outside Participation: A student is ineligible if you participate in practices, game, contests or scrimmage not under the direct supervision and auspices of his or her high school, during the sports season. The IHSAA has set up guidelines for all athletic participation. There are rules set up for during contest seasons, during school-out of season, and during the summer. These rules are set up to keep fairness throughout all sports and all schools. Sunday open facilities are prohibited. For additional information on participation, please see the Athletic Director.

7. Returning of Equipment and Uniforms: Each athlete is responsible for all equipment issued to him/her by the coach. If items are lost or stolen, or damaged by misuse, the athlete is responsible for the cost of replacement. Athletes must also return all equipment at the end of the season. Failure to return items will result in a charge to that athlete and a suspension until the items are returned or paid for by the athlete.

8. Picture Policy: The following policy will be in effect for pictures placed on the wall.

A. Sectional Champions– (Individual) will be honored with a 16x20 picture framed on the wall.

B. Sectional Champions– (Team) will be honored with a 24x30 picture framed on the wall.

C. Conference Champion– Will be honored with an 8x10 picture in the Wall of Fame. It will be on display for one year.

D. All Conference Selection– Will be honored with an 8x10 picture in the Wall of Fame. It will on display for one year.

E. All State Athletes– Will be honored with a 24x30 picture framed on the wall.

F. Conference Team Championships - A picture will be hung by the trophy case for the team championship.

9. Mid Southern Conference: Eastern High School is a proud member of the Mid-Southern Conference. The conference recognizes the top athletes, teams and coaches every year in each conference sport. The conference also awards an All-Sports Trophy to the top Male and top Female sports schools each year. Other members are Austin; Brownstown; Charlestown; Clarksville; Corydon; North Harrison; Salem; Scottsburg; and Silver Creek.

10. Senior Night Ceremony: Eastern High School will honor Senior Boys Basketball, Cheerleaders, and Band before the last Varsity home game of each season. Parents will escort their child onto the floor. Girls Basketball and Wrestling seniors will have a choice of either, their last home game, or in the same ceremony of that of the Boys Basketball. Senior Choir, Dance team, and Flag members that have performed throughout the season at boys games will be introduced at half time of the last home game. If there are more than 25 people being introduced, then the Girls Basketball and Wrestlers will be introduced at their last home game. If at half time there are more than 14 members to be introduced, we will introduce dance team members, choir members, and flag members that have performed, they will be introduced the game before in a pre-game ceremony. For all senior nights, it will be the last home contest for the season.

11. IHSAA is our state governing body. Eastern High School is required to follow all rules set forth by the IHSAA. This includes participation during season, off season while school is in session, as well as during the summer. Before participating in any "outside organized activity," please check with the athletic director to make sure all IHSAA by-laws are followed. Failure to comply with IHSAA guidelines could make the athlete ineligible for high school competition.

12. Changing Seasons: When an athlete is coming from one season to the next season, that athlete may take up to 3 days off "official practice" without penalty from the coach in season. This is a time for the athlete to be able to rest both physically as well as mentally before starting a new season. An athlete coming out late for a team, would be at the discretion of the coach.

13. Social media: The Eastern High School Athletic Department will use Twitter to help promote and communicate topics within the athletic department. Follow us on Twitter@EHS_AD. We will post game cancellations, changes, updates of contests, and other information throughout the school year. Student/athletes are expected to represent themselves in a positive manner at all times on social media sites. Athletes that bring negative representation to Eastern High School or their representatives, through social media may face disciplinary action from the athletic department and/or coach. The use of foul language, showing displeasure for a coach or teammate through the various social media outlets is not acceptable. The use of a personal device in a

locker room is not acceptable at any time. Using such device could result in discipline by the school administration and or the coach.

14. Commitment: Once an athlete makes a team, if that athlete quits the team or is dismissed from a team in a season, that student may not be involved in other athletic conditioning programs until the sport in season is completed. The exception to this rule would be injury or if the in-season coach and athletic director agree to allow that athlete to be released from the prior sport. This allows some athletes to try a new sport, but not completely be penalized for their upcoming sport.

15. Scholar Athlete: Eastern High School is proud to sponsor the Scholar Athlete program. The award is presented each week to students who show academic success in the classroom, as well as athletic success in their respective in-season sport. Winners receive a t-shirt as well as recognition in the school community. A group picture is taken each month of the current winners. The picture will be placed on the school's athletic website and sent to the local press. Eastern High School is proud of those students who show that hard work pays off in both athletics and academics.

16. Captain's Club/Pride Group: This is the selected group of our athletes (leaders from each team) that will meet with the athletic director on specific topics that relate to OUR athletic programs. Topics are designed to help enhance the overall athletic program and not just one specific sport. These students will also be asked to help with any special projects and to attend the IHSA Student Leadership project in June.

17. Hazing: The School Board believes that hazing activities of any type are inconsistent with the educational process and prohibits all such activities at any time in school facilities, on school property, and at any Corporation-sponsored event. Hazing shall be defined for purposes of this policy as performing any act or coercing another, including the victim, to perform any act of initiation into any class, group, or organization that causes or creates a risk of causing mental, emotional, or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing shall not lessen the prohibitions contained in this policy. I.C. 35-42-2-2.

EASTERN HIGH SCHOOL ATHLETIC AWARDS CRITERIA

This section indicates the guidelines set by the Athletic Council for each athlete to earn a Varsity Letter as well as earning an Athletic letter jacket. In addition to the criteria set forth for a Varsity letter, the coach must also recommend a Varsity letter be awarded. The official athletic award jacket shall be purple background with bright gold trim and lettering.

Jacket awards shall have cloth sleeves or vinyl/leather sleeves at the athletes choice. Athletes completing two sports during their freshman year, or repeat a sport by the end of their sophomore year will receive graduation numerals for their jacket. Jackets will be

ordered through the athletic office by our preferred vendor on select days after fall and winter sports. Athletes earning conference championships, Sectional Championships or beyond, as well as State qualifiers will be given a recognition patch. Any athlete that is selected first-team all-state will also be recognized with a patch for their jacket.

Throughout the school year, through the Athletic Department, a representative will be here during each lunch at the conclusion of the fall and winter sports seasons and during free physical night, to take orders for letter jacket purchases. Additional patches, numbers, etc. may be ordered at full price of the student. A student has the following options in receiving their athletic jackets:

Jackets will be ordered throughout the school year through the Athletic Department. Jackets will be ordered through the athletic office by our preferred vendor on select days after fall and winter sports. A student has the following options in receiving their athletic jackets:

Students earning their first letter may purchase an athletic jacket through the athletic department for 100% of the cost of the jacket and begin wearing it at any time.

Students earning their second letter varsity certificate may purchase their jacket for 50% of the cost of the jacket.

Students earning their fourth varsity certificate by the end of their junior year, may purchase their jacket for 25% of the cost of the jacket.

The athletic department will honor one of the preceding options only one time during a student's high school career.

A person wearing a school award of any type shall at all times conduct himself in such manner so that no discredit will be brought upon himself or the Athletic Code of Ethics. Athletes earning a letter will be given a plain block letter "E" the first year a letter is earned in any sport or activity. Thereafter, certificates will be awarded each year. Only one initial letter will be awarded each participant regardless of the number of letters earned. A student who is injured or becomes ill while participating in a sport may be given a letter in the sport which he/she was participating in, if part of the requirements had been met and if it is obvious to the coach and the athletic director that he/she would have met the requirements for a letter.

Any senior student earning a total of ten (10) letters during his/her high school years shall be awarded a special award for their achievements.

Baseball:

To earn a Varsity letter in baseball, a player must (1) compete in at least 50% of all Varsity regular season games, or (2) play in an equivalent of one inning of all games

played during the regular season. A player must be present at all games unless excused by the coach. Awards- MVP; Leading Hitter; Outstanding Pitcher; RBI Leader; Mental Attitude; On Base % Leader; JV Awards- Leading Hitter; RBI Leader; Mental Attitude; Golden Glove Award

Boys and Girls Basketball:

Varsity Letter to any player that dresses for all Varsity game that is eligible to dress. (Injury/ suspension)

Varsity letter for anyone that plays in at least 40 quarters. Managers and stat people may earn a letter at the recommendation of the coach.

Awards: Most Assists; Most Rebounds; Best Defender; Mental Attitude;

Most Charges Taken-minimum number of 10;

Best Free Throw % at least 70% and shoot a certain number minimum shots. Field Goal Percentage: at least 50% and shoot a minimum number of shots.

1000 career scorer- Receive a painted basketball.

Most Valuable Player Plus/ Minus-Award JV- Mental Attitude ; JV- Outstanding JV player; JV- Most Charges Taken- minimum of 10

Cheerleading:

Cheerleaders will be selected after the season before the next school year begins, normally in the spring. Selection will be for fall and winter sports and/or another try out for winter sports. Selection will be made by the cheer coach when on staff and by additional representatives if the coach chooses and is approved by the administration.

Cheerleaders will be expected to attend and cheer at all home games. Cheerleaders will also perform at some away games as determined by the cheer coach and the athletic director. The use of lifters will be determined by the cheer coach, athletic director, and the principal. Awards: Spirit Award; Mental Attitude.

Boys and Girls Cross Country:

In Cross Country a participant must (1) average position for EHS of 7.0 or less, or (2) have an average position on the opposition's team in all dual, triangular, and quadrangular meets of 5.0 or less, or (3) have a time on the sectional course (inter-school varsity meets) that is better than the #5 man on the last qualifying team for the regional, or (4) be certified for the Sectional. A runner must be present at all meets unless excused by the coach. The runner must be recommended by the coach.

Awards: Most Valuable Runner; Most Improved; Mental Attitude.

Football:

In football, to earn a Varsity letter, an athlete must play in at least 25 quarters he is eligible to play, (Injury/Suspensions) and be recommended by the Head Coach.

Varsity Awards: Team Captains; MVP- Offense and Defense; MVP- Special Teams; Best Offensive/Defensive Lineman; Best Offensive and Defensive Back; Mental Attitude;

Junior Varsity awards: Certificate; Mental Attitude; Outstanding Offensive and Defensive Player.

Boys and Girls Golf:

Finish in top 7 average at the end of the year. Play in conference tournament and or Sectional and recommended by the coach. Awards: Low Stroke Average; Most Improved; Mental Attitude;

Boys and Girls Tennis:

To earn a letter in Tennis a player must (be recommended by the coach and either (2) play for one of the five team points in at least 50 percent of the matches, (3) play for one of the Sectional points, or (4) be a fourth year senior.

Awards: Most Valuable Singles; Most Valuable Doubles; Mental Attitude; Most Improved.

Boys and Girls Track:

To earn a letter in track, a participant must (1) earn a number of points in all meets equivalent to an average of one point for the meets scheduled except for invitational. Place first in the conference will automatically get you a letter.

Be at all track meets (except baseball; softball; tennis athletes; and recommended by the coach.

Finish the season in good standings. Awards: Most Points Running Events; Most Points Field Events; Mental Attitude; Most Improved;

Softball:

Those players must play in the majority of our games. The coach must recommend a varsity letter for each player. An occasional pitch runner or batter would not letter. Players that only go in at the end of a game that we are winning or losing by a lot of runs would not letter. The player must also make the Sectional team. If a player would quit, or get in trouble and not be allowed to play in the Sectional, they would not letter, even if the above criteria fit. Awards: MVP; Golden Glove; RBI Leader; Highest Batting Average; Highest On Base Average; Most Improved; Most Outstanding Pitcher; Mental Attitude; Junior Varsity- Mental Attitude; Most Improved

Volleyball:

The volleyball team criteria for earning a Varsity letter is to make an appearance in any game or games within a match for one-third of the season excluding the Saturday tournaments. Managers will be given a Varsity letter. Everyone else, completing the season with the team in good standing, will earn a participation award. The coach must make a recommendation to receive a Varsity letter. Awards: Most Assists; Most Kills;

Best Serving %; Best Offensive/ Defensive Player; Captain; Mental Attitude; JV Awards; Outstanding JV Player; Mental Attitude

Wrestling:

Wrestle in at least 50% of all Varsity matches. Be the top wrestler in that weight class. Must wrestle in the Sectional. Coach must recommend a Varsity letter.

Awards: Most Pins; Winning %; Quickest Pin; Match of the Year; Mental Attitude;

MUSKETEER CODE

1. We believe in the philosophy of the Musketeer Motto, "All for One and One for All"
2. We believe that participation in athletics provides positive benefits to students.
3. We believe the student/ athlete always places the emphasis on academics first and athletics second.
4. We believe the adherence to training rules is the duty of each team member.
5. We believe the success of a team depends upon the dedication of each individual member.
6. We believe that, due to the athlete's high profile and prestige in the community, his or her actions must be above question.
7. We believe great personal pride is derived from giving one's best as a student and an athlete.
8. We believe the athlete is a role model for younger students and will be a positive influence at all times.
9. We believe competition produces good will among schools and players. To accomplish this, each team member promotes these feeling with words and deeds.

MUSKETEER ATHLETIC BOOSTER CLUB

The mission of the Musketeer Athletic Booster Club is to help supplement the athletic budget by purchasing some of the athletic equipment and uniforms. All items purchased by the club will become the property of Eastern High School. The booster club will purchase items for every athletic team.

To become a member, you may simply pay membership dues of \$5.00 each month, \$30.00 each six months, or \$60.00 each 12 month period. By using this as our fundraiser, the athletic department is hoping to do away with all other fundraisers. For more information or to become a member, please call the Athletic Director at 967-5771.

EASTERN HIGH SCHOOL SONG

Eastern High School, Eastern High School
Wave our colors high
Onward ever, backward never

Victory is our cry!
Eastern High School, Eastern High School
We are all for you
Hail the purple, hail the gold
To them we will be true!
Onward Eastern, Onward Eastern
On to Victory!
Fight, fight you Musketeers of Eastern High!

ATHLETIC AWARDS

A.Sportsmanship and Mental Attitude Award: Presented to the girl and boy of the regular varsity teams in basketball who displays the best sportsmanship and mental attitude at all regularly scheduled ballgames of the season.

B.Junior Varsity Mental Attitude Award: Presented to the boy and girl on the junior varsity teams who displays the best sportsmanship.

C.Additional awards will be given for athletic accomplishments in the sports of Football, Volleyball, Cross Country, Track, Basketball, Baseball, Tennis, Wrestling, and Golf. at coaches discretion.

ELIGIBILITY OF CHEERLEADERS

To be a candidate for cheerleader a student must be passing in five full credit subjects the previous grading period, except that semester grades will take precedence at the end of the semester, and be maintaining a satisfactory conduct rating.

Cheerleaders must follow policies and criteria set down by the Athletic Dept., Cheerleader Coach, and Administration. Copies of the policies and criteria may be obtained at the office.

NCAA COURSE REQUIREMENTS

Students, who are interested in participating in a Division 1 or 2 college athletic programs during their freshman year, should see the Athletic Director for NCAA guidelines.

ATTENDANCE AWARDS

Students will be honored for Perfect attendance if they have been in attendance at school for all times school is in session. Students may not miss any day or any part of a day, e.g., be tardy, leave early, or leave school and return to school later in the day.

ACADEMIC WALL OF FAME

A wall of plaques honoring students has been established. Those students that have accomplished the level of Summa Cum Laude, Magna Cum Laude, Technical Honors Diploma, Cum Laude, or the Academic Honors Diploma will have a plaque. The plaques will remain on display with the student's picture for two (2) years at which time the student may have the plaque.

RENAISSANCE ACADEMIC EXCELLENCE

Eastern High School is proud to host the Renaissance Program.

The Renaissance Program awards students for excellence in academics, attendance, and discipline through extensive partnerships with community businesses.

Renaissance members receive free admission to all EHS sporting events, prizes, and an annual day long field trip.

To qualify to be in Renaissance each semester students must meet the following guidelines:

- *compile a 2.7 GPA or higher from the preceding semester only

- *have no more than 5 unexcused absences per class per semester.

- *have no more than 3 school tardies per semester. Being late to first period is considered a school tardy.

- *no more than one full day of in-school suspension assigned by the administration.

- *No out-of-school suspensions

(Note: all those who attend EHS for a partial day i.e. Prosser, early release etc. their time at EHS is considered a full day of instruction).

Information on the rewards will be distributed as the program is developed. Incoming 9th graders' qualify at the end of the first semester. 10th-12th graders' cards are issued at the beginning of the school year for the previous semester's grades and at the end of the first semester thereafter. Seniors who have earned six semesters as members of Renaissance will receive a gold cord to wear at graduation. Seniors who have earned seven semesters as members of Renaissance will receive a gold and a purple cord to wear at graduation.

Graduating Juniors will not qualify for graduation cords.

The Renaissance Adult Steering Committee has an appeals process in place.

OTHER AWARDS

Eastern High School offers many other awards that students have an opportunity to earn throughout their educational careers. Many of these awards include scholarships, which go up to full tuition and fees at any University in Indiana. These awards and activities are constantly being evaluated and updated.